

ANNUAL ORGANIZATION MEETING

Held in Town Hall, 100 Central Avenue, Hammonton, New Jersey
January 1, 2014 at 12:00 noon

Meeting Called To Order

Oath of Office – Mayor and Councilpersons Elect

Mayor DiDonato Acknowledged Dignitaries in Attendance

Official 2014 Roll Call

Councilpersons:
Bachalis - Present
Esposito – Present
Gribbin - Present
Pullia - Present
Rodio – Present
Wuillermin - Present
Mayor DiDonato - Present

Public Notice

Notice of this meeting has been posted and given to official newspapers. Please familiarize yourselves with the fire exits to the right and rear of the Council Chambers.

Pledge of Allegiance

Public Heard for Agenda Action Items

No one desired to be heard.

TOWN SOLICITOR APPOINTMENT (COUNCIL APPOINTMENT) ONE YEAR TERM

RESOLUTION #R 001 - 2014

RESOLUTION APPOINTING A TOWN SOLICITOR FOR THE YEAR 2014

WHEREAS, N.J.S.A. 19:44A-20.4 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic and State of New Jersey, as follows:

That **Brian Howell** is hereby appointed as Solicitor for the Town of Hammonton for a term of one (1) year.

That Solicitor has agreed to provide the legal services for the sum of **\$75,000.00** with extraordinary services (including litigation) billed at a rate of **\$125.00 per hour**; and

That the Solicitor shall be available as consultant to the Officials of the Town of Hammonton and render such legal assistance as may be necessary during contract term.

That this contract is awarded as a "Professional Service", under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.

That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein in verbatim.

Motion by Councilperson Gribbin, seconded by Councilperson Rodio, the resolution is adopted.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

Oath of Office – Town Solicitor

ADOPTION OF RULES OF COUNCIL

Motion by Councilperson Esposito, seconded by Councilperson Bachalis, the Rules of Council are adopted as listed below.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

RULES OF COUNCIL

RULE 1 – MEETING

Council Meetings shall be held as set forth by resolution of Mayor and Council at 7:00 p.m., or as scheduled, with an executive session to be held at 6:00 p.m. and Council may adjourn from time to time, if a quorum is not present, or should there be a quorum, Council may adjourn from time to time until all business before it is completed. Council may schedule such executive meetings as it deems appropriate subject to the provisions of the Open Public Meeting Act.

In accordance with the provisions of the "Open Public Meeting Act", all meetings of the governing body shall be open to the public at all times. However, nothing in this act shall be construed to limit the

discretion of the governing body to permit, prohibit, or regulate the active participation of the public at any meeting. In addition, the governing body may exclude the public from any meeting or portion of the meeting, normally reserved for discussion in an executive session of the governing body.

Department Heads shall be required to attend Council Meetings when asked to do so by the Mayor or Town Clerk.

RULE 2 – QUORUM

A majority of members of Council or Committees shall constitute a quorum for the transaction of business.

RULE 3 – VOTING

All voting shall be conducted orally in public and be taken by “Yeas” and “Nays” unless otherwise ordered by the Mayor or Deputy Mayor. In the event a member is unable to attend a meeting due to a unexpected personal or family emergency or because a special meeting conflicts with a previously scheduled commitment, that member may request permission from the Mayor, or his designee, which permission shall not be unreasonably withheld, to participate in the meeting by telephone or via other electronic or telecommunication device designed to permit the member to listen to the proceeding and participate verbally in the dialogue and the voting.

RULE 4 – REPORTS OF COMMITTEES

All committee chairpersons shall report at regular meetings of Council or at special meetings of Council called for that purpose, and every report of a committee shall be by a majority of the members thereof; except in the case of sickness, or absence or recusal of the Chairperson; in which case it may be presented by any members of the Committee. This rule shall not be construed to prevent a minority of any Committee from presenting a counter report upon any matter which has first been reported by a majority.

RULE 5 – NOTICE: CONDUCT OF MEMBERS

Every member desiring to speak shall address the chair, and no member shall discuss any subject or engage in conversation during the meeting in any manner to interfere with business.

RULE 6 – PRIVILEGE OF NON-MEMBERS

Persons not members of Council shall not speak on any question, or interfere in any manner with the business while Council is in session, except on request and approval of the Chair.

RULE 7 – PAYMENT OF BILLS

All bills presented to Council for payment shall, before being paid, be approved by the Mayor and Chairperson of the proper committee; all supplies to be purchased on behalf of Town Council shall first be authorized by a purchase order given by the Purchasing Agent or Town Accountant which shall follow the State and Local purchase procedure. All bills must be presented in the form of a bill list to Mayor and Council prior to their approval at the regularly scheduled council meeting.

RULE 8 – MAYOR EX-OFFICIO MEMBER

The Mayor shall be a member of all committees by virtue of his/her office.

RULE 9 – RULES OF ORDER

- A. The Mayor shall preserve order and decorum, and decide questions of Order, subject to appeal of Council, upon a call of one member, on which appeal no member shall speak.
- B. No question on a motion or resolution shall be debated or put unless the same shall be seconded. When a motion or resolution shall be seconded, it shall be so stated by the Mayor. It shall then be read by the Clerk. Any member including the Mayor can request that the Motion or Resolution be reduced to writing if the Motion or Resolution is a matter of substance and not procedure. If such a request is made, the Motion or Resolution dealing with a matter of substance shall not be voted on until the entire Council has an opportunity to review it in its written form.
- C. A Motion to adjourn shall be in order.
- D. A Motion to adjourn, to lay on the table, or for the previous questions, shall be decided without debate.
- E. If any questions in debate shall contain several distinct propositions, a division shall be made at the request of any member.
- F. When a question has been put and decided, it shall be in order for a member who voted in the majority to move the consideration thereof; but no motion for reconsideration shall be in order more than once at the same meeting at which the vote was taken or more than once at the next subsequent meeting of Council and no motion for reconsideration shall be made after said next subsequent meeting.
- G. At the call on one member present, the “Yeas” and the “Nays” shall be ordered and entered on the minutes, and every member shall then be required to vote or abstain of record.
- H. No standing rule of order of Council shall be suspended, altered or amended unless same shall be proposed in writing at a regular or special meeting and adopted at the next meeting by a majority of the members of Council; but any of them may be suspended temporarily with the concurrence of two-thirds of the member of the Council present.
- I. In voting for election of Town Officers, or to fill vacancies in any position, where such election devolves upon council, a majority of the whole Council shall be necessary to elect, unless otherwise provided by statute or Ordinance.
- J. In voting for the payment of bills and other important questions, it shall be the call of the members and it shall be made a matter of record.
- K. All matters to be considered placed on the agenda for the Regular Meeting of Council shall have a cut off of 12:00 Noon on the Thursday preceding the Monday regular meeting. The Mayor shall set the agenda. Nothing in this section of this rule shall limit the right of the Mayor at his/her discretion to place on the floor for discussion and action if he/she deems necessary matters that are emergent and relate to the health, safety, or welfare of the community.
- L. Vote shall be cast on all matters put before Council in alphabetical order with the exception the Mayor shall cast the last vote.
- M. Notwithstanding the above, parliamentary procedure shall be consistent with “ROBERT’S RULES OF ORDER.”

RULE 10 – ORDER OF BUSINESS

The following shall be the order of business at all non-executive meetings – Roll Call, Pledge of Allegiance, Public Notice, Public Heard for Input on Agenda Action Items with an allowable time of five minutes for each person who desires to speak, Approval of Minutes, Dispense with Regular Order of Business, Report of Committees, Consideration of Bill List, New Business and Public Heard with an allowable time of five minutes for each person who desires to speak. The Mayor retains the right to change the Order of Business.

Rule 11 – DEPUTY MAYOR

The Mayor may appoint a Deputy Mayor to serve at the Mayor's pleasure and who shall preside during the Mayor's absence or at any time so called upon to act by said Mayor or a majority of Council. The Deputy Mayor shall act as Chairperson of any meetings that occur in the Mayor's absence, but the Deputy Mayor shall have all the rights and obligations of a member of Council while so acting, including the right to make and second motions and resolutions, the right to vote and the right to participate in discussions on all matters before the governing body. Should the Mayor fail to appoint a Deputy Mayor, then in the event of the Mayor's absence Council shall appoint one of its members to so act in his/her place and stead.

RULE 12 – CHAIR OR CHAIRPERSON

Except where used in Rule 4, the term Chair or Chairperson in the Rules of Council shall be defined as the Mayor or in his/her absence the Deputy Mayor.

RULE 13 – STANDING COMMITTEES

The following shall be the Standing Committees which shall be appointed by the Mayor:

COMMITTEE ON ADMINISTRATION

COMMITTEE ON BUSINESS AND INDUSTRY

COMMITTEE ON EDUCATION

COMMITTEE ON FINANCE

COMMITTEE ON LAW & ORDER

COMMITTEE ON PUBLIC WORKS & TRANSPORTATION

COMMITTEE ON QUALITY OF LIFE

COMMITTEE ON WATER & SEWER

RULE 14 – DUTIES OF COMMITTEES

Each Committee as designated in Rule 13 shall have the following duties and functions:

COMMITTEE ON ADMINISTRATION

This Committee shall oversee the office of the Town Clerk, Finance, I.T., Tax Collector, Tax Assessor, Building Inspector, the Construction Official and all sub-Code Officials. This Committee shall also oversee the television station, as well as all real property of the Town including its maintenance and care.

COMMITTEE ON BUSINESS AND INDUSTRY

This Committee shall concentrate on the efforts to enhance the Town's commercial and industrial expansion. It will act as liaison between Mayor & Council and the Chambers of Commerce, Main Street, Arts & Cultural Committee and the Service Clubs.

COMMITTEE ON EDUCATION

This Committee shall serve as a liaison between Mayor and Council and the Hammonton Board of Education as well as Richard Stockton College.

COMMITTEE ON FINANCE

This committee shall be composed of all members of Council. The Town Accountant, after receipt of the proposed budget requests of the Department Heads, and after conferring with the Chairperson of the various committees, shall submit the proposed budget to the office of the Mayor for review and suggestions. Upon completion (reflecting all appropriations and expenditures), the Mayor at the March Council meeting shall present the proposed budget to the full committee.

COMMITTEE ON LAW & ORDER

This Committee will oversee the Police Department and Judicial Department (Municipal Court). This Committee will also oversee the town's Volunteer Fire Department.

COMMITTEE ON PUBLIC WORKS & TRANSPORTATION

This Committee will oversee the Highway Department, Convenience Station and the provision and maintenance of streetlights and signs. They will oversee the ever-expanding and overlapping issues that arise in conjunction with the Municipal Airport and all transportation arteries that impact on the traffic flow involved with the Town.

COMMITTEE ON QUALITY OF LIFE

This Committee shall work to expand the quality of life of the Community. They will oversee all related items to the quality of life in Hammonton. This will include, but not be limited to the following: Planning Board, Zoning Board, Parks Commission, Environmental Commission, and the Historical Commission.

COMMITTEE ON WATER & SEWER

This Committee will oversee the Water and Sewer Department. They will also oversee the expansion and the future water allocation needs of the town, as well as the wastewater treatment system and discharge fields.

RULE 15 – APPOINTMENTS

No more nominations shall be made for any public office or position over and above the number of vacancies that exists for said office position. Each nominee for said office shall be voted on in turn through the casting of "Yes" or "No" votes until the vacancy is filled.

RULE 16 – COMMITTEE REPORTS

All reports of committees shall be made verbally except where the Mayor requests that the report be reduced to writing. Where the Mayor requests that the report be reduced to writing, it shall be submitted to Council in written form prior to the next subsequent meeting.

RULE 17 – SEATING ARRANGEMENTS

Seating arrangements will be made by the Mayor.

RULE 18 – REFERRALS TO COMMITTEES

All matters brought to the floor by a member of Council or the public which cannot be summarily disposed of at the same meeting shall be referred by the Mayor to the appropriate Committee as determined by him/her at his/her sole discretion.

RULE 19 – STEERING COMMITTEES

The Mayor, may, from time to time, create steering committees and select the members to serve on such committees at the Mayor’s pleasure. The Mayor shall inform each such committee of the issue or issues that it is to explore and discuss. The steering committee shall report to the regular standing committee and provide input to that committee on various issues and assist the standing committee in it’s decision making process. The steering committee will not have any authority to vote or commit the Town or Council on any issue, but shall only serve in an advisory capacity. The Mayor shall dissolve the committee at his/her pleasure or when its work is completed.

<u>Mayor's Appointments</u>	<u>Term</u>	<u>Appointee</u>
Environmental Commission	3 year	Chris Jage
Environmental Commission	3 year	Robert Reitmeyer
Environmental Commission Alt. 2	2 year	Amy Menzel
Environmental Commission Alt. 1	3 year	Steven Carr
Hist. Pres. Comm. Class C	4 year	Kristen Keating
Hist. Pres. Comm. Class A	4 year	Robert Lolio (unexp.term Neary to exp. 12/31/16)
Hist. Pres. Committee	2 year	Christine McCullough
Hist. Pres. Comm. Alt. 1	2 year	Barbara Neary (unexp.term Lolio to exp. 12/31/14)
Deputy Mayor	1 year	Thomas Gribbin
Obscenity Review Bd Council.	1 year	Sam Rodio
Obscenity Review Bd Council.	1 year	Stephen DiDonato
Obscenity Review Bd. Council.	1 year	Paul Esposito
Planning Board Alt.1	2 year	Salvatore Capelli
Planning Board Class IV	4 year	Kristyn Kent
Planning Board Council	1 year	Paul Esposito
Planning Board Member	3 year	Sam Mento eff 5/1/14 thru 12/31/16
Planning Board Mayor seat	1 year	Stephen DiDonato
Rep Rev Comm Council	1 year	Thomas Gribbin
Alt Rep Rev Comm Council	1 year	Paul Esposito

MAYOR’S COUNCIL COMMITTEE APPOINTMENTS(First named Chairman)

- Administration (Esposito, Mayor, Gribbin)**
- Business & Industry (Gribbin, Mayor, Esposito)**
- Education (Bachalis, Mayor, Pullia)**
- Finance (All)**
- Law & Order (Mayor, Rodio, Gribbin)**
- Public Works & Transportation (Rodio, Wuillermin, Mayor)**
- Quality of Life (Bachalis, Mayor, Esposito)**
- Water & Sewer (Wuillermin, Rodio, Mayor)**

MAYOR’S AD-HOC COMMITTEE APPOINTMENTS for 2014

Green Committee

Susan Coan
Gina DiMeglio
Nancy Fonte
Edwin Negroni
Nick Berenato
Sara Verrillo
Kerri Patton
Amy Menzel
Ryan Entress
Lisa Puentes

Property Maintenance Task Force

Mayor Steve DiDonato Chair
Deputy Mayor Gribbin - Co Chair
Shirley Grasso
Robert Jones
Frank Domenico

Downtown Advocate

Jim Donio

Great Egg Harbor Watershed Assoc.

Chris Jage
Robert Reitmeyer, Alt

Senior Committee

Tom Urgo
Kay Oberempt
Bill Oberempt
Bud Paytner
Vince Messina
Councilman Bachalis
Councilman Esposito
Tricia Donio Mento

Airport Committee

Jerry Barberio, PWW/BA/Airport Adm.
Public Works & Transportation Committee

Hammonton Sesquicentennial Celebration Planning Committee

Harry Strafford
Kristin Keating
Arthur Orsi
Dorothy Orlandini
Joseph Giraldo
Arlene Capella
Jim Donio
Christine Guzman
Mickey Doto
Eileen Conran-Folks

Jennifer Bellace
Lou Pantalone
Erica Polito
Anthony Parise
Robert DeRose
John Runfalo
Susan Coan
Monica Wuillermin
Ann Liberto
Robert Schenk

Tourism and Business Dev. Committee

Ryan Mayer, Chair
Jim Donio
Devon Esposito
Councilman Thomas Gribbin
Councilman Dan Bachalis
John DiDonato
Cassie Iacovelli
Patricia Palmieri

MAYOR'S APPOINTMENTS WITH CONFIRMATION OF COUNCIL

	<u>Term</u>	<u>Appointee</u>
Lake Quality Committee Park Rep	1 year	Dominick Cassetta

Lake Quality Committee Env. Rep	1 year	Robert Reitmeyer
Lake Quality Committee Class II	3 year	Paul Galletta
Lake Quality Committee Alt 3	2 year	Steven Mortelliti
Lake Quality Committee Class 3	2 year	William Parkhurst
Lake Quality Committee Class 3	2 year	Robert Roesch
Lake Quality Committee Class 3	2 year	Tait Chirenje
Lake Quality Committee Alt 2	3 year	Jennifer Mayer
Park Commission	2 year	James Borda
Park Commission	2 year	Sam Rodio Jr.
Park Commission	2 year	Denise Damico
Park Commission Alt 1	2 year	Steve Struble
Park Commission Alt 2	1 year	John Iacovelli
Park Commission Council	1 year	Dan Bachalis
Park Commission Council	1 year	Sam Rodio
Ethical Standards Board	4 year	Sarah Gribbin (unexp.term Rydzewski to exp 12/31/15)
Ethical Standards Board	5 year	Tim Buckley (unexp.term Wuillermin to exp 12/31/16)

Motion by Councilperson Esposito, seconded by Councilperson Wuillermin, confirm appointments as made by Mayor DiDonato.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes (Recused on Sarah Gribbin appointment only)

Pullia - Yes

Rodio – Yes (Recused on Sam Rodio Jr. appointment only)

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

COUNCIL'S APPOINTMENTS

DEPUTY CLERK FOR A TERM OF ONE YEAR

Motion by Councilperson Gribbin, seconded by Councilperson Bachalis, that **Monica Newton** is appointed as Deputy Clerk, part time, for a term of one year 1/1/14 thru 12/31/14, hourly rate to be set by Ordinance under New Business.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

PUBLIC WORKS MANAGER FOR A TERM OF ONE YEAR

Motion by Councilperson Wuillermin, seconded by Councilperson Rodio, **Jerome Barberio** is appointed as Interim Public Works Manager for a term of one year 1/1/14 thru 12/31/14.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

AIRPORT ADMINISTRATOR FOR A TERM OF ONE YEAR

Motion by Councilperson Rodio, seconded by Councilperson Esposito, that **Jerome Barberio** is appointed as Airport Administrator for a term of one year.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

TOWN AUDITOR FOR A TERM OF ONE YEAR

RESOLUTION #R 002- 2014

RESOLUTION APPOINTING A TOWN AUDITOR FOR THE YEAR 2014

WHEREAS, N.J.S.A. 19:44A-20.4 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic and State of New Jersey, as follows:

That **Todd Saler of Bowman and Co.** is hereby appointed as **Town Auditor** for the Town of Hammonton for a term of one (1) year.

That Auditor has agreed to provide necessary auditing services in an amount not to exceed **\$38,000.00**.

That the Auditor shall be available as consultant to the Officials of the Town of Hammonton and render such assistance as may be necessary during contract term.

That this contract is awarded as a "Professional Service", under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.

That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein in verbatim.

Motion by Councilperson Rodio, seconded by Councilperson Esposito, the resolution is adopted.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

BOND COUNSEL FOR A TERM OF ONE YEAR

RESOLUTION #R 003- 2014

RESOLUTION APPOINTING BOND COUNSEL FOR THE YEAR 2014

WHEREAS, N.J.S.A. 19:44A-20.4 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic and State of New Jersey, as follows:

That **Ronald Ianoale of McManimon, Scotland and Baumann LLC** is hereby appointed as **Bond Counsel** for the Town of Hammonton for a term of one (1) year.

That Bond Counsel has agreed to provide requested services at the following rates:

Ordinance/Certified Record Proceedings	\$600
Note Sales	\$.50 per \$1000 up to \$15,000,000
	\$.40 per \$1000 in excess of \$15,000,000
Each Additional Series	\$500
Bond Sales	\$3,500 plus \$1 per \$1000 bonds up to \$15,000,000
	\$.75 per \$1000 in excess of \$15,000,000

Refunding Bond Issue	\$5,000
Arbitrage Compliance	\$250
Credit Enhancement	\$1,000
Hourly Fee Attorney	\$215
Hourly Fee Legal Assistant	\$135
Plus Reasonable Charge for Out of Pocket Expenses (copies, express delivery, etc)	

That the Bond Counsel shall be available as consultant to the Officials of the Town of Hammonton and render such assistance as may be necessary during contract term.

That this contract is awarded as a "Professional Service", under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.

That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein in verbatim.

Motion by Councilperson Bachalis, seconded by Councilperson Wuillermin, the resolution is adopted.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

TOWN ENGINEER FOR A TERM OF ONE YEAR

RESOLUTION #R 004– 2014

RESOLUTION APPOINTING A **TOWN ENGINEER** FOR THE YEAR **2014**

(includes Municipal Utilities and all departments of the Town of Hammonton)

WHEREAS, N.J.S.A. 19:44A-20.4 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic and State of New Jersey, as follows:

That **Chris Rehmann of Adams, Rehmann & Heggan** is hereby appointed as **Town Engineer** for the Town of Hammonton for a term of one (1) year.

That the Engineer shall be available as consultant to the Officials of the Town of Hammonton and render such services as may be necessary during contract term.

That Engineer has agreed to provide engineering services at the following rates:

Principal Engineer	\$150.00
Project Administrator	\$130.00
Dept Head	\$130.00
Senior Project Mgr	\$110.00
Project Mgr	\$ 95.00
Assoc Project Mgr	\$ 75.00
Sr. Tech	\$ 65.00
Technician	\$ 50.00
Survey Crew (3 person)	\$145.00
Survey Crew (2 person)	\$125.00
Survey Crew (1 person)	\$105.00
Senior Inspector	\$ 75.00
Inspector	\$ 60.00
Project Clerk	\$ 45.00

That this contract is awarded as a "Professional Service", under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.

That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein in verbatim.

Motion by Councilperson Rodio, seconded by Councilperson Wuillermin, the resolution is adopted.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

BOARD OF ADJUSTMENT MEMBER-FOUR YEAR TERM

Motion by Councilperson Gribbin, seconded by Councilperson Wuillermin, that **John Adolf** is appointed to the Board of Adjustment for a term of four years.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

BOARD OF ADJUSTMENT MEMBER-FOUR YEAR TERM

Motion by Councilperson Wuillermin, seconded by Councilperson Esposito, that **Anthony DeMarco** is appointed to the Board of Adjustment for a term of four years.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

BOARD OF ADJUSTMENT ALT 1 MEMBER-TWO YEAR TERM

Motion by Councilperson Bachalis, seconded by Councilperson Gribbin, that **Nicholas Polito** is appointed to the Board of Adjustment Alt 1 for a term of two years.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

BOARD OF ADJUSTMENT ALT 2 MEMBER-TWO YEAR TERM

Motion by Councilperson Esposito, seconded by Councilperson Bachalis, that **Fred Melendez** is appointed to the Board of Adjustment Alt 2 for a term of two years.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

BOARD OF ADJUSTMENT MEMBER-FOUR YEAR TERM

Motion by Councilperson Rodio, seconded by Councilperson Wuillermin, that **Ryan Mayer** is appointed to the Board of Adjustment for a term of four years, to the unexpired term of Thomas Gribbin, to expire 12/31/15.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

CONFLICT SOLICITOR FOR A TERM OF ONE YEAR

Motion by Councilperson Gribbin, seconded by Councilperson Esposito, appoint **James Schroeder** as Conflict Solicitor for a term of one year.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried and oath of office was administered to James Schroeder.

CONSTABLES FOR A TERM OF THREE YEARS

Motion by Councilperson Gribbin, seconded by Councilperson Bachalis, appoint **Vincent Messina, Robert Conn, William Brinkerhoff and Carmen Inferrera** as Constables for three year terms.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

FIRE CHIEF & ASSISTANT FIRE CHIEF FOR A TERM OF ONE YEAR

Motion by Councilperson Esposito, seconded by Councilperson Wuillermin, per Volunteer Fire Companies Election Results, approve appointment of **Michael Ruberton** as Fire Chief and **John H. Warren Jr.** as Assistant Fire Chief for a term of one year, per Fire Company Elections.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

LABOR ATTORNEY FOR A TERM OF ONE YEAR

RESOLUTION #R 005- 2014

RESOLUTION APPOINTING A LABOR ATTORNEY FOR THE YEAR 2014

WHEREAS, N.J.S.A. 19:44A-20.4 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic and State of New Jersey, as follows:

That **Stephen Barse of Gruccio Pepper DeSanto & Ruth** is hereby appointed as **Labor Attorney** for the Town of Hammonton for a term of one (1) year.

That Labor Attorney has agreed to provide the legal services at a rate of **\$150.00 per hour**; and

That the Labor Attorney shall be available as consultant to the Officials of the Town of Hammonton and render such legal assistance as may be necessary during contract term.

That this contract is awarded as a "Professional Service", under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.

That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein in verbatim.

Motion by Councilperson Rodio, seconded by Councilperson Wuillermin, the resolution is adopted.

Roll Call

Councilpersons:

Bachalis - Yes
Esposito – Yes
Gribbin - Yes
Pullia - Yes
Rodio – Yes
Wuillermin - Yes
Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

COURT PROSECUTOR FOR A TERM OF ONE YEAR

Motion by Councilperson Gribbin, seconded by Councilperson Bachalis, that **Shirley Grasso** is appointed as Court Prosecutor for a term of one year.

Roll Call

Councilpersons:
Bachalis - Yes
Esposito – Yes
Gribbin - Yes
Pullia - Yes
Rodio – Yes
Wuillermin - Yes
Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

CONFLICT COURT PROSECUTOR FOR A TERM OF ONE YEAR

Motion by Councilperson Gribbin, seconded by Councilperson Wuillermin, that **Sarah Johnson** is appointed as Conflict Court Prosecutor for a term of one year. In the absence of both the Court Prosecutor and Conflict Prosecutor, Mayor and Council authorize any Atlantic County Prosecutor to serve in the position for that court session(s).

Roll Call

Councilpersons:
Bachalis - Yes
Esposito – Yes
Gribbin - Yes
Pullia - Yes
Rodio – Yes
Wuillermin - Yes
Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

PUBLIC DEFENDER FOR A TERM OF ONE YEAR

Motion by Councilperson Esposito, seconded by Councilperson Gribbin, that **Sam Curcio Jr.** is appointed as Public Defender for a term of one year.

Roll Call

Councilpersons:

Bachalis - Yes
Esposito – Yes
Gribbin - Yes
Pullia - Yes
Rodio – Yes
Wuillermin - Yes
Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

CONFLICT PUBLIC DEFENDER FOR A TERM OF ONE YEAR

Motion by Councilperson Rodio, seconded by Councilperson Wuillermin, that **William Cappuccio** is appointed Conflict Public Defender for a term of one year.

Roll Call

Councilpersons:

Bachalis - Yes
Esposito – Yes
Gribbin - Yes
Pullia - Yes
Rodio – Yes
Wuillermin - Yes
Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

AIRPORT CONSULTANT FOR A TERM OF ONE YEAR

ESOLUTION #R 006 - 2014

RESOLUTION APPOINTING AN AIRPORT CONSULTANT FOR THE YEAR 2014

WHEREAS, N.J.S.A. 19:44A-20.4 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic and State of New Jersey, as follows:

That **Dennis Yap of DY Consultants** is hereby appointed as **Airport Consultant** for the Town of Hammonton for a term of one (1) year.

That Airport Consultant has agreed to provide requested services at the following rates:

	<u>Hourly Rates</u>
Principal	\$80.00
Project Manager	\$60.00
Senior Civil Engineer	\$60.00
Civil Engineer	\$55.00
Senior Airport Planner	\$60.00
Airport Planner	\$40.00
Environmental Planner	\$40.00

Electrical Engineer	\$60.00
CADD	\$35.00
RPR	\$35.00
Budget Controller	\$45.00

That the Airport Consultant shall be available as consultant to the Officials of the Town of Hammonton and render such assistance as may be necessary during contract term.

That this contract is awarded as a "Professional Service", under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.

That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein in verbatim.

Motion by Councilperson Wuillermin, seconded by Councilperson Rodio, the resolution is adopted.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

ALTERNATE ENGINEER FOR A TERM OF ONE YEAR

RESOLUTION #R 007– 2014

RESOLUTION APPOINTING AN **ALTERNATE ENGINEER** FOR THE YEAR **2014**

(includes Municipal Utilities and all departments of the Town of Hammonton)

WHEREAS, N.J.S.A. 19:44A-20.4 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic and State of New Jersey, as follows:

That **Kevin Dixon of Dixon Associates Engineering LLC** is hereby appointed as **ALTERNATE ENGINEER** for the Town of Hammonton for a term of one (1) year.

That the Alternate Engineer has agreed to provide engineering services at the following rates:

Principal Engineer Partner	\$ 135.00
Associates	\$ 105.00
Project Manager	\$ 100.00

Engineer	\$ 90.00
Assistant Engineer	\$ 75.00
Inspector	\$ 75.00
CAD Operator	\$ 65.00

That the Engineer shall be available as consultant to the Officials of the Town of Hammonton and render such services as may be necessary during contract term.

That this contract is awarded as a "Professional Service", under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.

That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein in verbatim.

Motion by Councilperson Gribbin, seconded by Councilperson Rodio, the resolution is adopted.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

ALTERNATE ENGINEER FOR A TERM OF ONE YEAR

RESOLUTION #R 007A – 2014

RESOLUTION APPOINTING AN **ALTERNATE ENGINEER** FOR THE YEAR **2014**

(includes Municipal Utilities and all departments of the Town of Hammonton)

WHEREAS, N.J.S.A. 19:44A-20.4 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic and State of New Jersey, as follows:

That **Terence Vogt of Remington, Vernick and Walberg Engineers** as **ALTERNATE ENGINEER** for the Town of Hammonton for a term of one (1) year.

That the Alternate Engineer has agreed to provide engineering services at the following rates:

Regional Engineer/Manager	\$ 95.00
Engineering Dept Head	\$ 90.00
Project Manager/Eng	\$ 85.00

Project Engineer, LSRP	\$ 85.00
Sr. Design Engineer	\$ 80.00
Project Environmental Eng.	\$ 80.00
Geologist	\$ 75.00
Design Engineer	\$ 75.00
Engineering Aide	\$ 65.00
Technical Aid	\$ 45.00

That the Engineer shall be available as consultant to the Officials of the Town of Hammonton and render such services as may be necessary during contract term.

That this contract is awarded as a "Professional Service", under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.

That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein in verbatim.

Motion by Councilperson Wuillermin, seconded by Councilperson Esposito, the resolution is adopted.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

TOWN PLANNER FOR A TERM OF ONE YEAR

RESOLUTION #R 008 – 2014

RESOLUTION APPOINTING A TOWN PLANNER FOR THE YEAR 2014

WHEREAS, N.J.S.A. 19:44A-20.4 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic and State of New Jersey, as follows:

That **Kevin Dixon of Dixon Associates Engineering LLC** is hereby appointed as **Town Planner** for the Town of Hammonton for a term of one (1) year.

That Town Planner has agreed to provide necessary services at the following rates:

Principal Engineer Partner	\$ 135.00
Associates	\$ 105.00
Project Manager	\$ 100.00
Engineer	\$ 90.00
Assistant Engineer	\$ 75.00
Inspector	\$ 75.00
CAD Operator	\$ 65.00

Fees for special studies, master plans, etc. will be established on a case by case basis.
 Reimbursable expenses for printing, reproduction, photography, aerial photography 15%.
 Timely collection and distribution of escrow accounts shall be the responsibility of the municipality.

That the Town Planner shall be available as consultant to the Officials of the Town of Hammonton and the Hammonton Planning Board and render such assistance as may be necessary during contract term.

That this contract is awarded as a "Professional Service", under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.

That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein in verbatim.

Motion by Councilperson Wuillermin, seconded by Councilperson Gribbin, the resolution is adopted.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

TRAFFIC CONSULTANT FOR A TERM OF ONE YEAR

RESOLUTION #R 009 - 2014

RESOLUTION APPOINTING A TRAFFIC CONSULTANT FOR THE YEAR 2014

WHEREAS, N.J.S.A. 19:44A-20.4 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic and State of New Jersey, as follows:

That **Kevin Dixon of Dixon Assoc. Engineering LLC** is hereby appointed as **Traffic Consultant** for the Town of Hammonton for a term of one (1) year.

That Traffic Consultant has agreed to provide necessary services at the following rates:

Principal	\$135.00
Associate	\$105.00
Project Manager	\$100.00
Engineer	\$ 90.00
Engineer Assistant	\$ 75.00
Inspector	\$ 75.00
Cad Operator	\$ 65.00

That the Traffic Consultant shall be available as consultant to the Officials of the Town of Hammonton, the Hammonton Planning/Zoning Board and render such assistance as may be necessary during contract term.

That this contract is awarded as a "Professional Service", under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.

That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein in verbatim.

Motion by Councilperson Gribbin, seconded by Councilperson Rodio, the resolution is adopted.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

FUND COMMISSIONER AND ALTERNATE FOR A TERM OF ONE YEAR

#R 010-2014

A RESOLUTION APPOINTING A FUND COMMISSIONER
AND AN ALTERNATE FUND COMMISSIONER

BE IT RESOLVED by the Mayor and Council of the Town of Hammonton, County of Atlantic, State of New Jersey that the following appointments are made for year 2014:

Frank Zuber, Fund Commissioner

Audrey Boyer, Alternate Fund Commissioner

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF HAMMONTON THAT above listed appointments are made consistent with the Business Administrators recommendation.

Motion by Councilperson Wuillermin, seconded by Councilperson Esposito, the resolution is adopted.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

TOWN DOCTOR FOR A TERM OF ONE YEAR

Motion by Councilperson Esposito, seconded by Councilperson Rodio, appoint **AtlantiCare Urgent Care & Occupational Medicine of Hammonton** as Town Doctor for a term of one year per approval of Statewide Insurance Fund.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

EMERGENCY MANAGEMENT COORDINATOR & DEPUTIES-Three Year Terms

Motion by Councilperson Wuillermin, seconded by Councilperson Gribbin, **Robert Jones** is appointed Emergency Management Coordinator, and **Nicholas Salvatore, Frank Domenico** and **Jerome Barberio** are appointed as Deputy Emergency Management Coordinators, all appointments are for three year terms.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

RESOLUTIONS

#R011-2014 Defer School Tax

#R 011-2014
RESOLUTION

WHEREAS, regulations provide for the deferral of not more than 50% of the annual levy when school taxes are raised for a second year and have not been requisitioned by the school district; and

WHEREAS, the Division of Local Government Services requires that a resolution be adopted by a majority of the governing body prior to February 10 of the year subsequent to the deferral, authorizing an increase in the amount of the deferral; and

WHEREAS, it is the desire of the Governing Body of the Town of Hammonton, County of Atlantic to increase the amount of local school deferred taxes by \$32,205.50.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Town of Hammonton that the amount of deferred local school taxes be increased to \$8,855,295.50.

#R012-2014 Designate Official Banks & Signatures

Resolution #012-2014

RESOLUTION DESIGNATING OFFICIAL BANKS AND SIGNATURES

WHEREAS, the Town of Hammonton is obligated to designate depositories in connection with the deposit of all monies received; and

WHEREAS, the proper officials who are authorized to sign all checks, warrants and drafts of the Town of Hammonton, excluding Municipal Court, should likewise be designated.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Hammonton, County of Atlantic and State of New Jersey, that the following are hereby designated as official depositories of the Town of Hammonton:

- U.S. Bank
- Ocean City Home Bank

BE IT FURTHER RESOLVED that 2 signatures are required on each check as follows:

1st Signature must be one of the following:

- Mayor
- Deputy Mayor

2nd Signature must be one of the following:

- Treasurer
- Town Accountant
- Purchasing Agent

#R013-2014 Authorize Purchases from State Vendors

Resolution # 013-2014

RESOLUTION AUTHORIZING CONTRACT(S) WITH CERTAIN APPROVED STATE CONTRACT VENDOR(S)
FOR CONTRACTING UNITS PURUSANT TO N.J.S.A. 40A:11-12a

Whereas, the Town of Hammonton pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any good or service under the State of New Jersey

Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

Whereas, the Town of Hammonton has the need on a timely basis to purchase goods or services utilizing State contract; and

Whereas, the Town of Hammonton intends to enter into contract with the below referenced State Contract Vendor(s) through his resolution and properly executive contracts, which shall be subject to all the conditions applicable to the current State contracts;

Now, therefore, be it resolved, that the Town of Hammonton authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendor(s) listed below, pursuant to all conditions of the individual State contracts; and

Be it further resolved, that the governing body of the Town of Hammonton, pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Town Accountant; and

Be it further resolved, that the duration of the contracts between the Town of Hammonton and the referenced state contract vendor(s) shall begin January 1st and end December 31st annually.

Be it further resolved by the Mayor and Council of the Town of Hammonton that pursuant to N.J.S.A. 40A:11-12 the following state contract is awarded:

<u>COMPANY</u>	<u>CERTIFICATION NUMBER</u>
A.E. Stone Inc.	79984
All Industrial Safety Products	60378
Asphalt Paving Systems, Inc.	61441
Avaya Inc. (Lucent)	42285
Bellmawr Truck Repair Co. Inc.	40953
Bridgestate Foundry Corp.	62819
Bruno's Auto Parts Inc.	57712
Continental Fire & Safety, Inc.	53082
Contractor Service Inc.	57758
Crescent Service (formerly Crescent Tire)	50879
Dell Marketing	81247
Edmund's Assoc. Inc.	81201
Fisher Scientific Co. Inc.	61493
Garden State Highway Products	63954
GovDeals	70967
General Spring Service Corp.	40981
HA DeHart & Son	A40905
Hach Co. Inc.	62157
Johnson & Towers, Inc.	56231
Joseph Fazzio Inc	60483
KML Technology Inc.	51010
Lakeview Garage	50812
Lawmen Supply Co. of NJ Inc.	60529
Old Dominion Brush Inc.	41325
Pedroni Fuel Co.	44178

Pitney Bowes Inc.	55220
QED Environmental Systems	60395
Ransome Engines	40973
RFP Solutions	42293
Ricoh Americas Corp.	51464 or 51465
Rodio Tractor Sales Inc.	41172
Staples	77249
Tactical Public Safety aka Harris Corp.	53753
Trico Equipment	58303
Vineland Auto Electric	40938

#R014-2014 Designate Official Newspaper(s)

Resolution # 014-2014

RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS

WHEREAS, N.J.S.A. 40:53-1 provides that the governing body of every municipality may designate qualified newspaper(s) that circulate within the municipality for the publication of all advertisements and notices required by law to be published; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY as follows:

The **Hammonton Gazette** shall be designated as the official newspaper for legal and other advertisements for the Town of Hammonton for the **year 2014**.

The **Hammonton News and Press of Atlantic City** shall be designated as the secondary newspaper(s) for legal and other advertisements in the event that the Town cannot meet the deadline for legal advertising requirements in the official newspaper or in the event that the legal document is required to be advertised in two newspapers circulating within the municipality.

#R015-2014 Adopt Quarter Municipal Budget

#R 015-2014
RESOLUTION

RESOLUTION of the Mayor and Common Council of the Town of Hammonton, in the County of Atlantic and State of New Jersey providing for and making Temporary Appropriations for current needs for operating costs and expenses of the Local Budget for the Town of Hammonton.

WHEREAS, Section 110 of the Local Budget Act provides that where any contract, commitments or payments are to be made prior to the final adoption of the Budget, Temporary appropriations shall be made for the purpose and amounts required in the manner and time provided therein; and

WHEREAS, twenty-six and one quarter percent of the Total Appropriation of the prior year's budget, exclusive of any appropriations made for the debt service and capital improvement fund.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Hammonton, New Jersey, that the following (attached) temporary appropriation(s) be made for the general budget.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Mayor and Common Council of the Town of Hammonton, New Jersey, that the following (attached) temporary appropriation(s) be made for the municipal utilities budget (water & sewer).

#R016-2014 Adopt Cash Management Plan

#R016 - 2014
RESOLUTION ADOPTING A CASH MANAGEMENT PLAN

WHEREAS, N.J.S.A. 40A:5-14 requires certain municipalities to adopt Cash Management Plans for certain public funds pending the use of such funds for intended purposes; and

WHEREAS, the Plan is intended to cover the deposit and/or investments of certain accounts identified by the Cash Management Plan; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, ATLANTIC COUNTY, NEW JERSEY that a Cash Management Plan shall and be hereby adopted for year **2014** consistent with the Cash Management Plan which is attached hereto and made a part hereof; and

BE IT FURTHER RESOLVED that the Chief Financial Officer, the Treasurer, the Town Accountant and the Purchasing Agent of the Town of Hammonton are hereby authorized and directed to make the required deposits and/or investments for the funds referred to in the within Plan.

CASH MANAGEMENT PLAN OF THE TOWN OF HAMMONTON

STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Town of Hammonton, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Town of Hammonton:
Current Fund
Animal Control Funds
Trust Funds
Capital Funds
Utility Funds

DESIGNATION OF OFFICIALS OF THE TOWN OF HAMMONTON AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE LAW

The Chief Financial Officer of the Town of Hammonton and the Treasurer (the "Designated Official") are hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials. All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official referred to in Section III above.

AUTHORIZED INVESTMENTS

Except as otherwise specifically provided herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (3) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (4) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;

- (5) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
- (6) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (2) of this section;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Town of Hammonton, then such investment or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the state of New Jersey. Such institution shall provide for the designation of such investments in the name of the Town of Hammonton to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Town of Hammonton or by a third party custodian prior to or upon the release of the Town of Hammonton's funds.

To assure that all parties with whom the Town of Hammonton deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official (s).

REPORTING REQUIREMENTS

On the fifteenth day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Town of Hammonton a written report of any Deposits or Permitted Investments as of the end of the previous month made pursuant to this Plan, which shall include, at a minimum, the following information:

- (1) The name of any institution holding funds of the Town of Hammonton as a Deposit or Permitted Investment.
- (2) The amount of securities or Deposits purchased or sold during the immediate preceding month.
- (3) The class or type of securities purchased or Deposits made.
- (4) The book value of such Deposits or Permitted Investments.
- (5) The earned income on such Deposits or permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediate preceding month.
- (6) The fees incurred to undertake such Deposits or Permitted Investments.

TERM OF THE PLAN

Attached to this Plan is a resolution of the governing body of the Town of Hammonton approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Mayor and Town Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

#R017-2014 Salary Resolution PWM/BA

#R017 - 2014
RESOLUTION

WHEREAS, the Mayor and Common Council of the Town of Hammonton, by Ordinance fixed a salary range for the employment of the certain Town Officials of the Town of Hammonton, County of Atlantic, New Jersey; and

WHEREAS, said ordinance provides that the amount to be paid to such official or employee within the salary range shall be fixed from time to time by Resolution of the Mayor and Council; and

WHEREAS, the time of service of any employee shall be computed as commencing in January of the year when the employee was hired.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Hammonton, Atlantic County, New Jersey as follows:

<u>Employee</u>	<u>Title</u>	<u>Salary Eff 1/1/14</u>
Jerome Barberio	Public Works Mgr/Bus Adm	\$92,250.00

Resolution #018-2014 Authorize Transfer of Funds

#R019-2014 Endorse Wastewater Management Plan

R#019-2014

ENDORSEMENT OF THE LONG TERM WASTEWATER MANAGEMENT PLAN FOR THE BOYER AVENUE
LAND DISPOSAL SITE
TOWN OF HAMMONTON

WHEREAS, The Town of Hammonton is required to provide a Long Term Wastewater Management Plan (LTWMP) to handle treated effluent generated from the Hammonton Wastewater Treatment Plant; and

WHEREAS, the Mayor and Town Council has taken significant strides to comply with the requirements as established by the Pinelands Commission related to the disposal of treated effluent at the Boyer Avenue Land Application Site; and

WHEREAS, the Public Works and Transportation Committee (PWTC) of the Mayor and Town Council has requested the Town's consultants to develop a LTWMP for the Boyer Avenue Land Application Site to comply with the Pinelands Commission as discussed in multiple dialogues between town officials and Pinelands staff; and

WHEREAS, one of the requirements is to provide the LTWMP to the Pineland's Commission and should be accompanied by an official endorsement thereof by Hammonton's Governing Body; and

WHEREAS, the members of the PWTC, Town Solicitor and Town's Consultants have reviewed and support the submission of the LTWMP in a timely manner with endorsement from Mayor and Town Council; and

THEREFORE BE IT RESOLVED, by the Mayor and Council of the Town of Hammonton, County of Atlantic, State of NJ that it endorses the contents and submission of the LTWMP for the Boyer Avenue Land Application site to the Pinelands Commission for their review and approval.

Motion by Councilperson Wuillermin, seconded by Councilperson Bachalis, resolutions 11 through 19 are adopted.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes (Recused on #R12-2014 only)

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

Public Official Bonds

Motion by Councilperson Wuillermin, seconded by Councilperson Rodio, there be required of the officials of the Town of Hammonton, the Public Official Bond in the same amount as is required for the previous year.

Roll Call

Councilpersons:
Bachalis - Yes
Esposito – Yes
Gribbin - Yes
Pullia - Yes
Rodio – Yes
Wuillermin - Yes
Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

NEW BUSINESS AND ORDINANCES

Ordinance #001-2014

Ordinance #001-2014

AN ORDINANCE AMENDING Chapter 271-12B(2) Entitled Vehicles and Traffic

BE IT ORDAINED by the Mayor and Common Council of the Town of Hammonton, County of Atlantic, State of New Jersey that Chapter 271-12B(2) is amended with the addition of the following:

Section (2a) Limited Time Parking

There shall be 4 hour limited time parking in the following Municipal Parking Lots between the hours of 8:00 a.m. to 5:00 p.m:

<u>Name of Street</u>	<u>Block & Lot</u>	<u>Owned or Leased by Town</u>
Vine Street	Block 2810, Lot 14	Owned
Central Avenue & Vine Street	Block 2811, Lot 7	Owned
	Block 2811, Lot 9	Owned

BE IT FURTHER ORDAINED that, all ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

BE IT FURTHER ORDAINED that this ordinance shall take effect after final passage and publication according to law.

Motion by Councilperson Gribbin, seconded by Councilperson Rodio, the ordinance is taken up for and passed first reading and given legal publication.

Roll Call

Councilpersons:
Bachalis - Yes
Esposito – Yes
Gribbin - Yes
Pullia - Yes
Rodio – Yes
Wuillermin - Yes
Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

Ordinance #002-2014 Salary Ordinance

Ordinance #002-2014

AN ORDINANCE FIXING THE SALARIES OF CERTAIN
EMPLOYEES OF THE TOWN OF HAMMONTON

BE IT ORDAINED by the Mayor and Common Council of the Town of Hammonton, County of Atlantic, State of New Jersey as follows:

SECTION 1. There is hereby adopted the following salaries for employees of the Town of Hammonton.

TITLE	MINIMUM	MAXIMUM
Municipal Court Administrator	\$38,400.00	\$53,400.00
Deputy Municipal Court Administrator	\$30,000.00	\$40,000.00
Part Time Deputy Municipal Clerk	\$12.00 hourly	\$15.00 hourly

SECTION 2. The specific salary or wage for any municipal official or employee shall be determined and set forth in salary contracts or collective bargaining agreements provided they are within the minimum and maximum amounts as set forth hereinabove. No salary or wage for any municipal official or employee shall be affective or intended unless by official action of the Governing Body and incorporated in a Resolution fixing the specific wage or salary.

SECTION 3. The amount to be paid to each official or employee within the salary range shall be fixed from time to time by Resolution of the Mayor and Council.

SECTION 4. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 5. This ordinance shall take effect after final passage and publication according to law and its provisions shall be retroactive to January 1, 2014.

Motion by Councilperson Esposito, seconded by Councilperson Wuillermin, the ordinance is taken up for and passed first reading and given legal publication.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

ADDITIONAL ACTION ITEMS

AWARD QUOTE – CLEANING SERVICES

	<u>Town Hall</u>	<u>Canoe Club</u>	<u>Train Station</u>
S.J. Building Services Inc.	\$780.00 per month	\$330.00 per month	\$100.00 per month
A-Cleaning Connection	\$595.00 per week	\$ 90.00 per week	\$ -0-

Motion by Councilperson Wuillermin, seconded by Councilperson Esposito, award the quote for cleaning services for Town Hall, Canoe Club and Historic Train Station to South Jersey Building Services effective 1/1/14 on a month to month basis at the above listed monthly costs, with the Town’s option to terminate services at any time.

Roll Call

Councilpersons:

Bachalis - Yes

Esposito – Yes

Gribbin - Yes

Pullia - Yes

Rodio – Yes

Wuillermin - Yes

Mayor DiDonato - Yes

Mayor DiDonato declared the motion carried.

MAYOR’S ADDRESS

First, on behalf of Council and the residents of Hammonton, I would like to thank Councilman Steve Furgione and Councilwoman Annie Carpo for their dedication and service to our community.

Today the town welcomes back Councilmen Sam Rodio, Paul Esposito, Dan Bachalis and Mickey Pullia.

I would also like to welcome Deputy Mayor Tom Gribbin and Councilman Ed Wuillermin to the 2014 Hammonton Town Council.

The last four years our national, town and personal economies have had many challenges. The tide is turning and we will see many positive signs regarding our economy in Hammonton over the next 12 months and in the years ahead. I am very excited for the future of this town and our residents. I will work diligently to create employment opportunities for our residents and the Tourism and Development Committee that we formed early today will guarantee that this is our top priority.

Hammonton continues to be on the move. We are a proud community that has always controlled our own destiny and this will continue in the years ahead. We have seen over these past few years that when we all work together, anything is possible. Let’s all make a New Year’s resolution and agree to put differences aside and work for the greater good of everyone in Hammonton. That is always how I have tried to lead this town during my first term and I will continue to do that over the next four years.

I would like to once again thank all the residents of this community for your commitment to our town and its many service organizations. Hammonton is a special place to live because of our volunteer spirit. In that regard, I am announcing that in 2014, the Town will be hosting the first annual Activities Forum. All non-profit community, service, fraternal, athletic, civic and religious organizations will be asked to set up a table at this special event and every resident and business owner in Hammonton will be invited to learn more about these great groups. The hope is that this will create more awareness and participation in these volunteer activities. We plan on hosting this every year and we will be reaching out to all of the service organizations soon to coordinate this effort.

There will be many public improvement projects, road upgrades, water enhancements, the creation of a dog park, bike and fitness trail, the Hammonton Nightly News and so much more in the years ahead. But the most exciting thing is this, the opportunities in Hammonton are limitless!

I would like to thank my family for their love and support. I would also like to thank publicly the families of Town Council and all our public servants for giving up time with their loved ones so they can serve the people of Hammonton.

Thank you and Have a Happy & Blessed New Year!

Mayor DiDonato asked Council if they wished to speak.

Deputy Mayor Gribbin thanked everyone for being elected to Council and stated he is honored and humbled to be able to serve as Councilman. He thanked his family who were seated in the audience.

Councilman Wuillermin thanked his family for their support in him serving as Councilman. He wished everyone a happy and blessed new year. He believes this is the time to make a difference in the Town.

Councilman Pullia stated he feels this is a dynamic, diverse and energetic council and is glad to be part of same. He wished everyone a happy new year. He thanked his family for their support.

Councilman Rodio wished everyone a happy new year.

Councilman Esposito thanked his family for their support. He thanked council and wished everyone a happy new year.

Councilman Bachalis wished everyone a happy new year. He looks forward to serving on council in 2014. He thanked his family for their support.

Judge Frank Raso thanked Jerry Barberio, PWM/BA and April Maimone, Municipal Clerk, for their help in the courts transition with the retirement of Debbie Camorata, Court Administrator.

Mayor DiDonato also recognized Jerry, April, Brian Howell and Bob Vettese for their service and dedication to the Town.

Mayor DiDonato welcomed Freeholder Bertino and wished him a happy new year.

PUBLIC HEARD

No one further desired to be heard.

MEETING ADJOURNED

Motion by Councilperson Rodio, seconded by Councilperson Bachalis, the meeting is adjourned. Motion carried.

April Boyer Maimone, Municipal Clerk