



Adopt-A-Park Agreement

The Town of Hammonton Adopt-A-Park program is designed to promote greater public participation in the life of the community and the operation of Town Facilities. This program is voluntary and is designed for any individual citizen, group of citizens, family, civic organization, or business. Each volunteer adopting group assumes responsibility for an assigned park or section of a park, and agrees to participate in park improvements at least four (4) times a year, for a period of two (2) years, and shall be renewable, with the current sponsor having right of first refusal.

The adopting group shall agree, at a minimum, to the following stipulations:

- a) Sign the "Adopt-A-Park" Agreement
- b) Have all participants sign the Liability Agreement
- c) Attend one (1) monthly Park Commission meeting prior to approval to discuss the park projects and identify park needs
- d) Conduct all activities in a safe and responsible manner
- e) Comply with all park rules and regulations
- f) Notify the Town, through the Recreation Supervisor, Business Administrator, or Park Commission, regarding their decision to resign or not renew the sponsorship
- g) Supply sufficient advance notice of scheduled work to the Recreation Supervisor
- h) Assign a person in charge of volunteers. This "crew chief" will be responsible for signing volunteers in and out, as well as ensuring that all volunteers comply with relevant safety requirements
- i) Ensure that all volunteers under the age of 18 have close and appropriate adult supervision at all times
- j) Wear clothing (including shoes and gloves) appropriate for the work and weather
- k) Report any and all damage to park grounds or facilities, and any accidents, to the Town Business Manager and Recreation Supervisor within 24 hours of occurrence
- l) Attend a Park Commission meeting once each year during sponsorship term to report on and discuss your activities in the adopted park, and to advise the Commission regarding your observations and suggestions for improvements.

The Town of Hammonton shall:

- a) Identify a list of parks available to adopt and individual park needs
- b) Provide the adopting group with necessary gloves, bags and other materials to maintain parks.
- c) Assist the sponsoring group in scheduling reasonable and appropriate days & times for completing tasks
- d) Provide instruction and coordination for assigned work projects with sponsoring group
- e) Publicly recognize the sponsoring group for the efforts through the prominent placement of a sign declaring their sponsorship. Sign size and placement will be determined by the Park Commission

*Individuals or groups that are unable to commit to actual work on a park may provide funding or materials as an in-kind contribution. These donations will also qualify for recognition through sign placement, although the term of acknowledgment shall carry a one-year term.



Approved sponsors commit to assisting the Town's Public Works Department in the care and maintenance of parks by performing, at least four (4) times each year, some or all of the following tasks, as appropriate for the area adopted:

- a) Removing litter and recyclable materials
- b) Clearing brush and invasive plants
- c) Mulching trees and garden beds
- d) Planting trees, shrubs, and flowers
- e) Painting and minor repair of facilities and equipment
- f) Care and maintenance of playground equipment
- g) Care and maintenance of walking trails and tracks

Please tell us specifically how you'd like your sponsorship sign to read:

I have read and agree to follow all of the above guidelines for adopting a Town of Hammonton park. I sign this agreement voluntarily.

Individual or Group Representative Signature

ADOPTED PARK

Date

Department Director Signature

Date



Waiver and Release of Liability and Volunteer Service Agreement

I, of sound mind and body am fully aware of and understand the conditions of my voluntary work that will be performed for the Town of Hammonton.

In consideration of the opportunity afforded to me to participate voluntarily in the Town of Hammonton activities, and in recognition of the possible injury or liability to which I may voluntarily subject myself, I and my heirs, executors, administrators and successors and assigns hereby knowingly, freely and voluntarily waive any right or cause of action, whatsoever, arising as a result of any such activities from which any liability or injury may or could accrue to the Town of Hammonton or their agent or employees individually, except for actual medical expenses that might be incurred as a result of personal injury caused by negligent or intentional acts of Town employees as provided by New Jersey Law.

I understand and agree that my voluntary participation in the Town of Hammonton activities does not entitle me to any compensation or other employee benefits. I further understand that I am NOT an agent or employee of the Town of Hammonton and that I will not so represent myself to any person, government unit or corporate entity. I further understand and agree that I will be solely responsible for my actions while participating in volunteer activities.

I further understand and agree that my voluntary participation in the aforementioned activities is subject to termination at any time by the Town of Hammonton for any reason or no reason at all without notice, and that I am entitled to no recourse, nor will I seek any recourse in the event of such termination.

This waiver shall be determined to be and shall be complete bar to any action which might otherwise be brought either by law or under any state or federal statute of the property injuries arising as a result of voluntary participation in the activities contemplated herein except for those benefits afforded volunteers in accordance with New Jersey's Workers' Compensation Law.

Volunteer Signature

Date

Parent/Guardian (if volunteer is under 18)

Date

Recreation Supervisor

Date

Print Volunteer Name: _____	Phone: _____
Address: _____	City: _____ State: _____ Zip: _____



Recreation Department

ADOPT-A-PARK PROGRAM

VOLUNTARY MAINTENANCE AUTHORIZATION

PERMIT FORM

The permission granted to _____ pursuant to this permit form is subject to the following terms and conditions:

1. _____ agrees to participate in the Town of Hammonton "Adopt-A-Park" program and to perform maintenance related duties as required.

2. The Town of Hammonton agrees to:
 - a) Identify a list of parks available to adopt and individual park needs
 - b) Provide the adopting group with necessary gloves, bags, and other materials
 - c) Assist the sponsoring group in scheduling reasonable and appropriate days & times for completing tasks
 - d) Provide instruction and coordination for assigned work projects with the sponsoring group
 - e) Publicly recognize the sponsoring group for their efforts through the prominent placement of a sign declaring their sponsorship. Sign size and placement will be determined by the Park Commission.

3. The Public Works Manager and/or Recreation Supervisor shall decide all questions, difficulties and disputes of any nature whatsoever relating to the maintenance of the clean-up park location(s) that may arise under or by reason of this permit, the prosecution of fulfillment of the services hereunder, and that character, quality, amount and value thereof; and her decision upon all such claims, questions and disputes relating to maintenance and monitoring shall be final and conclusive upon the parties hereto. Claims of third parties shall not be subject to this paragraph.

4. In consideration of the mutual covenants expressed herein, the adopting group agrees to and shall indemnify and save harmless the Town of Hammonton and all its departments, districts, officials, employees and agents of and from any action, demand, cause of action, suit, claim, loss, damage, costs, charge, debt, obligation, expense and attorney's fees arising out of or related to, either directly or indirectly, and any or all work performed by or on behalf of the adopting group at or on the park location(s).

Adopting Representative

Date

Recreation Supervisor

Date



Adopt-A-Park Program

Activity Report Form

(Please submit completed form to Recreation Supervisor within 72 hours of completing activity)

Name of Organization _____

Group Representative _____

Address _____ Phone _____

Adopted Park _____ Date of Project Activity _____

of Volunteers _____ Estimated Hours Worked _____

Describe Project Goals _____

Describe Work Accomplished _____

Suggestions for Improvements _____

