

Minutes Regular Meeting of Mayor and Council – November 18, 2013
Town Hall Council Chambers, 100 Central Avenue
Executive Session 6:30 P.M.
Public Session 7:00 P.M.

Agendas & Minutes can be viewed at www.townofhammonton.org

MEETING CALLED TO ORDER

ATTENDANCE ROLL CALL

Councilpersons:

Bachalis - Present

Carpo - Present

Esposito - Present

Furgione - Present

Pullia - Present

Rodio - Present

Mayor DiDonato - Present

PRESENT ALSO

Brian Howell, Town Solicitor

Jerry Barberio, PWM/Business Administrator

Executive Session #R131-2013

#R131-2013

BE IT RESOLVED, by the Mayor and Common Council of the Town of Hammonton that, in accordance with the "Open Public Meetings Act," an Executive Session is authorized on this below adopted date, for the purpose of discussing and/or acting upon:

1. Treatment Solutions Mediation Session
2. Airport Issues (Pinto Lease and Thru the Fence)
3. Gulig Litigation
4. Revaluation
5. Nick DeStefano Radio Frequency Issue
6. Water Bill Non Usage – Homeowner Unable to Occupy Residence - Fernwood Drive

BE IT FURTHER RESOLVED, that the minutes of any matters discussed in Executive Session shall be released to the public as soon as reasonably possible after Mayor and Council conclude that the basis for exclusion of the public ceases to exist.

Motion by Councilperson Rodio, seconded by Councilperson Furgione, the resolution to enter into executive session is adopted.

ROLL CALL

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

RESUME REGULAR MEETING-ROLL CALL

Councilpersons:

Bachalis - Present

Carpo - Present

Esposito - Present

Furgione - Present

Pullia - Present

Rodio - Present

Mayor DiDonato - Present

PRESENT ALSO

Brian Howell, Town Solicitor

Bob Vettese of ARH, Town Engineer

Jerry Barberio, PWM/Business Administrator

PUBLIC NOTICE

Notice of this meeting has been posted and given to official newspapers. Please familiarize yourselves with the fire exits to the right and rear of the Council Chambers. Please do not proceed beyond the front benches without invitation from the Mayor to do so.

PLEDGE OF ALLEGIANCE

PUBLIC HEARD FOR AGENDA ACTION ITEMS

No one desired to be heard.

APPROVAL OF MINUTES

Executive Session October 28, 2013

Regular Meeting October 28, 2013

Special Meeting November 7, 2013

Motion by Councilperson Esposito, seconded by Councilperson Bachalis, the minutes are approved as recorded by the clerk.

ROLL CALL

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

DISPENSE WITH REGULAR ORDER OF BUSINESS

Vincent Borelli – Eagle Scout-Project Presentation

Red Cross Presentation

2 MINUTE RECESS

Hearing Ordinance #027-2013 Amend Chapter 200-4A(6)

Ordinance #027-2013

AN ORDINANCE AMENDING Chapter 200-4A(6)
ENTITLED PARKS AND RECREATION

BE IT ORDAINED by the Mayor and Common Council of the Town of Hammonton, County of Atlantic, State of New Jersey that Chapter 200-4A(6) is amended by removing the last sentence in its entirety as follows:

Exception to the foregoing is made in that snakes known to be deadly poisonous or deadly reptiles may be killed on sight.

BE IT FURTHER ORDAINED that, all ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

BE IT FURTHER ORDAINED that this ordinance shall take effect after final passage and publication according to law.

Motion by Councilperson Bachalis, seconded by Councilperson Esposito, the ordinance is taken up for second reading and public hearing. Motion carried.

No one desired to be heard.

Motion by Councilperson Bachalis, seconded by Councilperson Furgione, the hearing is closed, the ordinance passed second reading and adopted.

ROLL CALL

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

Hearing Capital Ordinance #028-2013 Wells 1 and 3

Ordinance #028-2013

WATER AND SEWER CAPITAL ORDINANCE APPROPRIATING \$1,043,280
FOR THE DESIGN AND CONSTRUCTION OF A GRANULAR ACTIVATED
CARBON SYSTEM FOR WELL #1 AND WELL #3 IN AND BY THE TOWN
OF HAMMONTON, IN THE COUNTY OF ATLANTIC, NEW JERSEY

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF HAMMONTON, IN THE COUNTY OF ATLANTIC, NEW JERSEY AS FOLLOWS:

Section 1. The Town of Hammonton, in the County of Atlantic, New Jersey (the "Town") hereby appropriates \$1,043,280 consisting of \$1,043,280 from the New Jersey Department of Environmental Protection Site Remediation Program for the design and construction of a granular activated carbon system for well #1 and well #3.

Section 2. The Town hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Town is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

Motion by Councilperson Pullia, seconded by Councilperson Carpo, the ordinance is taken up for second reading and public hearing. Motion carried.

No one desired to be heard.

Motion by Councilperson Pullia, seconded by Councilperson Carpo, the hearing is closed, the ordinance passed second reading and adopted.

ROLL CALL

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

COMMITTEE REPORTS

Administration/Business & Industry -Councilperson Esposito

Defer Report on Administrative Committee Meeting to BA Report

Report on meetings and events

Report on businesses

Education-Councilperson Furgione

Report on Board of Education Matters

Report on Stockton Matters

Public Works & Transportation-Councilperson Rodio

Defer Action Item to Engineer Report

Defer report to PWM/BA Report and Engineer Report

Quality of Life – Councilperson Bachalis

Thank you for amendment to Parks and Rec Ordinance taken up earlier under Dispense

Report on sustainable jersey complete streets resolution under new business

Report on water conservation credit ordinance under new business

Report on re-certification of sustainable jersey

Water & Sewer – Councilperson Pullia

Defer Water & Sewer Report to Engineer Report & New Business

Update on projects & wells

Suspend Water Charges

Motion by Councilperson Pullia, seconded by Councilperson Carpo, authorize suspension of current water and sewer charges including late fees until such time the homeowner can move back into their residence.

ROLL CALL

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

ENGINEER REPORT

SEWER & WATER ACTION ITEMS:

1. **Pine, Basin & Oak Road Water Main Extension/Well Contamination (ARH #11-30138):**

#R140-2013 Hire ARH as Construction Manager NW Water Extension

ACKNOWLEDGING THE AUTHORIZATION OF AN INCREASE TO THE ENGINEERING SERVICES CONTRACT TO ADAMS, REHMANN & HEGGAN ASSOC., INC. TO PERFORM CONSTRUCTION MANAGEMENT SERVICES ASSOCIATED WITH THE NORTHWEST HAMMONTON WATER MAIN EXTENSION PROJECT

WHEREAS, the Mayor and Town Council of the Town of Hammonton, County of Atlantic, authorized a construction management contract to Adams, Rehmann & Heggan on November 28, 2011 in the amount of \$133,000.00; and

WHEREAS, the contract involved the inspection, construction management and general oversight of the project known as the Northwest Watermain Extension (NJDEP #0113001-004); and

WHEREAS, said project was funded in part by the NJ Environmental Infrastructure Trust Program (NJEIT); and

WHEREAS, at the Town Council meeting of January 28, 2013, the engineering services contract was increased for reasons outlined in correspondence dated January 21, 2013 as attached hereto; and

WHEREAS, in order for the increase to be funded by the NJEIT, official confirmation of action taken by Council must be presented to the funding agency; and

WHEREAS, PO #12-00836 was authorized to ARH increasing the engineering services contract from \$133,000.00 to \$184,000.00 at the meeting of January 28, 2013, an official resolution affirming this action was not processed; and

WHEREAS, the Town of Hammonton hereby acknowledges the increase in contract and by adopting this resolution provides confirmation of action taken at the January 28, 2013 Council meeting; and

THEREFORE BE IT RESOLVED, that the Mayor and Town Council hereby officially affirms action taken on January 28, 2013 to formally increase the Adams, Rehmann & Heggan Assoc., Inc. construction management contract from \$133,000.00 to \$184,000.00.

THEREFORE BE IT FURTHER RESOLVED, that resolution be presented to NJEIT confirming the authorization of the increase to the engineering services contract.

Motion by Councilperson Pullia, seconded by Councilperson Esposito, resolution 140 is adopted.

ROLL CALL

Councilpersons:

Bachalis - Yes

Carmo - Yes

Esposito - Yes

Furgione - Recused

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

2. Hammonton Water System - AACO (ARH #11-30152):

#R141-2013 Hire ARH as Construction Manager Well 5 Project

AUTHORIZATION OF AN INCREASE TO THE ENGINEERING SERVICES CONTRACT TO ADAMS, REHMANN & HEGGAN ASSOC., INC. TO PERFORM CONSTRUCTION MANAGEMENT SERVICES ASSOCIATED WITH THE WELL #5 RADIUM REMOVAL PROJECT

WHEREAS, the Mayor and Town Council of the Town of Hammonton, County of Atlantic, authorized a construction management contract to Adams, Rehmann & Heggan on June 25, 2012 in the amount of \$60,000; and

WHEREAS, the contract involved the inspection, construction management and general oversight of the project known as the Well #5 Radium Removal Project (NJDEP #0113001-005); and

WHEREAS, said project was funded by the NJ Environmental Infrastructure Trust Program (NJEIT); and

WHEREAS, any increase to the engineering service contract must be formally approved by Mayor and Town Council and proof of authorization must be forwarded to the NJEIT; and

WHEREAS, an increase of \$7,313.00 is necessary to finalize the project and complete close-out proceedings with the NJEIT; and

WHEREAS, said increase will be reimbursable under the Administrative and Contingency line items listed within the project funding agreement with NJEIT; and

WHEREAS, passage of said Resolution would allow the Town of Hammonton to seek reimbursement of funds expended associated with said Construction Management service tasks.

THEREFORE BE IT RESOLVED, that the Mayor and Town Council hereby authorize an increase of the Adams, Rehmann & Heggan Assoc., Inc. construction management contract from \$60,000.00 to \$67,313.00.

THEREFORE BE IT FURTHER RESOLVED, that resolution be presented to NJEIT confirming the authorization of the increase to the engineering services contract.

Motion by Councilperson Pullia, seconded by Councilperson Rodio, resolution 141 is adopted.

ROLL CALL

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

INFORMATIONAL ITEM

3. Well #1 / Well #3 – Volatile Organic Compounds (VOC's) (ARH# 11-30155.03):

The Town Solicitor and Business Administrator are in discussions with the TIGG Corporation related to the purchase of the existing treatment units to be incorporated into the permanent treatment unit design. This will also be part of the PWTC discussion so that direction as how to proceed could be provided.

As reported last Council meeting, the Spillfund has revised their funding Agreement with the Town in an amount equal to \$1,043,280.00. It was also noted that the turnaround time for the reimbursement of monies to the paid by the Town to their Consultant's and Contractor should be about two (2) weeks. A Resolution was passed at the last Council meeting to amend the present municipal budget to anticipate the receipt of these funds. Also introduced was a corresponding Bond Ordinance to establish the grant from the Spillfund. The public hearing will occur at this Council meeting and hopeful final passage so that the project could move forward.

Action taken under Dispense with Regular Order of Business earlier this evening.

4. NJEIT Water Meter Replacement Project (ARH#2013.0671):

Motion by Councilperson Pullia, seconded by Councilperson Rodio, authorize advertise NJ EIT Water Meter Replacement Project for receipt of bids January 3rd.

ROLL CALL

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

PUBLIC WORKS ACTION ITEMS

5. Pratt, Packard, Grape & Second Street Utility Replacement (ARH #11-40055 & 11-40046):

We have been in discussion with the representatives from the NJEIT. As authorized at the September Council meeting, we are working towards finalizing the project design plans, specifications, etc. for submission to the NJEIT for their approval. There is a strict timeframe for advertisement and a Recommendation of Award once the Authorization to Advertise is received. We have set up the following schedule in order to meet those deadlines so as to secure the project funds for the 2014 fiscal year:

- Advertisement for Bids: 12/12/13
- Receipt of Project Bids: 01/03/14
- Resolution of Award Consideration w/ Conditions: 01/06/14

A Recommendation of Award consideration with conditions must be received by the NJEIT by January 15, 2013. They must review the bids and provide an approval of the award consideration by February 1, 2014. If the Recommendation of Award is accepted by the NJEIT, a formal letter will be sent to the Town for an Acceptance of the Award. During this period, the Town must proceed with establishing the Bond Ordinance for the project.

The NJEIT representative also indicated that the Town should consider requesting interim financing for this project as the Town has done in the past with the Well #4 remediation project. The interim financing is at zero (0) percent interest and will serve as a way of financing the project until the actual NJEIT funds are available in late April or May of 2014.

As authorized by Council last meeting, we also forwarded a letter to the NJDOT requesting a time extension related to the project award for Pratt Street reconstruction so as to not jeopardize their Fiscal Year 2012 funding of \$156,641.00

We will keep Council informed of further progress.

Motion by Councilperson Rodio, seconded by Councilperson Pullia, authorize advertise Pratt, Packard, Grape, Second Project and receipt of bids on Jan 3rd

ROLL CALL

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

SEWER & WATER INFORMATION ITEMS:

6. Well #4 Radium Treatment Facility and Air Stripper (ARH #11-30153.04):

The bid package and Award Resolution was forwarded to the NJEIT for their review and approval. We would hope to receive the Authorization to Award shortly so the contracts could be signed by the Town and the Notice to Proceed issued before the start of the winter. In anticipation of receipt of the Award approval, we have prepared the contract documents and forwarded same to the contractor for execution.

7. NJPDES Permit for Groundwater Discharge – Boyer Avenue Site (ARH# 11-50058.12)

Ray Ferrara, Anthony DeCicco and ARH are in the process of reviewing the response letter received from the NJDEP related to comments received on the draft NJPDES Permit #NJ0104990 on June 17, 2013. Ray Ferrara will be contacting the NJDEP related to a few areas of clarification and where a formal

response would be appropriate. We will review with the PWTC and possibly provide a recommendation for consideration at the upcoming Council meeting.

8. **Surface Water Discharge Permit (11-5000)**

Ray Ferrara and Brian Howell have reviewed the letter dated 11/12/13 which involves the Hammonton Waste Water Treatment Plant's appeal of the NJPDES permit for surface water discharge. It appears that this matter will be placed on the inactive list for a six (6) month period to allow for additional settlement discussion possibilities. Brian may have further information related to this matter in his report and notice of any formal action that may be required.

9. **Boyer Avenue Pinelands Compliance (ARH #11-50058.12):**

At present time the Town has until December 10, 2013 to provide an implementation schedule to the Pinelands Commission. We have submitted an initial and secondary conceptual timeline for construction of the Overland and Subsurface Drip Irrigation System to the Pinelands for review and comment. Ray Ferrara from Omni Environmental has talked with Ed Wengrowski from the Pinelands related to the revised conceptual schedule. No formal response related to the revised schedule has been received as of this date. However, informally, they appeared favorably receptive to the recent progress made by the Town. We have set a goal to have the overland drip irrigation portion of the design completed and submitted to the NJDEP for TWA by the first of the year. The drip irrigation design for the recreational portion of the site will be submitted soon thereafter. This submission will also be consistent with the timeline for NJEIT funding consideration. The Commission will be establishing a Memorandum of Agreement or Understanding for execution by the Town. Bottom line is the Pineland's Commission wants the Town's effluent discharge out of the stream as soon as possible to comply with their Comprehensive Management Plan (CMP). We will keep the PWTC and Mayor and Council informed of further developments. Ray Ferrara has been taking the lead in the discussions with the Pinelands Commission on this matter.

10. **Route 54/Bellevue Avenue Utilities (ARH #11-50120): - No Status Change**

As of May 21, 2013; the Contractor has returned to the site and addressed the remaining punch list items. We will be proceeding with a recommendation to close out the project subject to review and concurrence from the Solicitor.

PUBLIC WORKS INFORMATION ITEMS

11. **2015 Fiscal Year, NJEIT Projects (ARH #11-01088)**

As authorized last Council meeting, we have prepared the application and Letter of Intent to seek NJEIT funding for fiscal year 2015. The Letters of Intent and related information were filed for the following projects:

- SCADA System Improvements: Town's water system including wells and tower locations.
- Drip Irrigation – Boyer Avenue Site – Design and construction for both the Overland (wooded area) and Subsurface (recreational area).
- SCADA System Improvements: Town sanitary sewer system, including treatment plants, pump stations and land disposal site.

In order to be eligible for project funding, the initial set of design plans and specifications for each project must be submitted to the NJEIT for review and comments in the early spring of 2014. We will prepare a proposal for Council consideration at the January meeting.

12. **ACIA Funding – 2014 CDBG (ARH# 2013-0668):**

As authorized last meeting, we have begun the process for the preparation of the bid package, specifications, quantities, etc. associated with the Road Program to keep the project on track with ACIA deadlines. We will need to meet with the Public Works Manager and Committee Chairman in order to provide a final list for inclusion in the program. We also found some old design plans for the portion of Washington Street extending between 12th Street and Orchard Street that may be a project to consider.

13. **Drainage Projects: Lakeview Drive and White Horse Pike (ARH #11-60202.03):**
ARH is presently proceeding with the revisions to the design plans and specifications and seeking the remaining approvals for the project. The goal is to submit the bid documents to the NJDOT for final approval and receipt of an Authorization to Advertise (ATA), early in the winter of 2014.

14. **Hammonton Tax Map Revisions, Property Revaluation (P2011.0485):**
At an earlier Council meeting, the Solicitor was authorized to prepare the Ordinance establishing the parameters to provide for the vacation of Unnamed Road which is noted on the old tax map as extending between 12th Street, Rt. #54 and Commerce Way. Once the Ordinance is passed, we will need a signed version of same to forward to the State Division of Taxation.

15. **Weymouth Road Drainage (ARH# 11-06007):**
The Interlocal Services Agreement and Resolution of Authorization for the Mayor to sign were provided to the County as approved by the Mayor and Council. The County Board of Freeholders approved the agreement and the County Legal staff will complete the Agreement so it can be signed by all parties.

16. **2014 Municipal Aid Program (ARH# 11-40041): *No Status Change***
As previously authorized, we have been prepared an application to request Municipal Aid Funding for the following projects:
 - **14th Street** reconstruction/resurfacing of from 2nd Road to the Town boundary line with Folsom.
 - **Bikeway** – plans to connect from the existing Train Station (11th Street) to Egg Harbor Road via Veterans Place.
 - **Safe Routes to Transit** – will include sidewalk near the Historic Train Station and along Front Street.

17. **Octogon Oil Site Town Hall Overflow Parking Lot (ARH #11-01060): *No Status Change***
ARH is currently preparing a supplemental Hazardous Discharge Site Remediation Fund (HDSRF) grant application with respect to the additional work required by the NJDEP.

18. **Skinner Building – Egg Harbor Road (ARH #11-01074):**
ARH recently completed a Site Investigation (SI) Report for the subject property. A copy of a memo dated 11/12/13 was sent to Mayor & Council under separate cover. This report will become part of the Preliminary Assessment & Site Investigation (PASI) submittal to NJDEP and the Pinelands Commission; and will accompany the *Preliminary Assessment Report* (December 2012) prepared previously by ARH. In addition, ARH is currently preparing a supplemental Hazardous Discharge Site Remediation Fund (HDSRF) grant application with respect to addressing the additional Areas of Concern (AOC) identified at the site. ARH is currently in the process of completing the initial Receptor Evaluation (RE) and developing a scope of work for a supplemental grant application. We will keep Council informed of further progress.

19. **Former Mazza Property, Egg Harbor Road Parking Lot at the Historic Train Station (P2012.0153):**
ARH has completed the majority of the onsite work associated with a Hazardous Discharge Site Remediation Fund (HDSRF) grant application as authorized by Council. The application addresses several potentially contaminated Areas of Concern (AOC) at the subject property and the need for completion of a Preliminary Assessment (PA) in an effort to identify any other AOCs related to the historic use of the property as a services station and repair shop. The completion of said work would most likely be Grant eligible. In order to continue in this process, a resolution will need to be adopted per the HDSRF grant guidelines. This must be approved by the Town in order to move forward with the application process, along with the appointment of an LSRP for the site. If/when the Town of Hammonton decides to submit the application to the NJDEP; the Town will be required by the State to retain a Licensed Site Remediation Professional (LSRP) prior to any submissions for NJDEP review. We will prepare and have those Resolutions available for Council's consideration at the December meeting.

20. **Drainage Projects: Anderson Avenue (ARH # 11-60208.02) No Status Change:**
We are finalizing the Design Plans for review with the PWTC and affected property owners where easements are necessary.
21. **Chew Road/Jacobs Street/First Road (ARH # 11-60207.02) No Status Change:**
We are finalizing the Design Plans for review with the PWTC and affected property owners where easements are required.
22. **Westcott Tract, Third & Walmer Street (Block 3001, Lot 42) (ARH #11-01000):**
As authorized at an earlier Council meeting, we have reviewed our files related to the status of the investigatory work completed for the site and what would be needed to continue with the project and seek additional funds if available. The Solicitor was also going to check and obtain the latest contact information for who would be the person representing the Westcott Estate and how much is owed in back taxes for the property consisting of about 7.23 acres.

On August 4, 2010 ARH submitted a Scope of Work (SOW) and Cost Estimate Summary for the Supplemental Funding Application to Frank Zuber for authorization. The SOW was provided as a follow-up to the *Site Investigation Report & Remedial Investigation Workplan* (January 2010) prepared by Adams, Rehmann & Heggan Associates (ARH) for the above referenced project and submitted to NJDEP on April 19, 2010.

Apparently, authorization was not obtained from the Town with respect to moving forward with the project. If the Town would like to move forward, Henry Weigel would have to be retained as the Licensed Site Remediation Professional (LSRP) before any work is initiated (NJDEP requirement). In addition, the supplementary HDSRF grant application will be updated where required. ARH will also prepare and submit a proposal for the SOW documented within the supplementary grant application to the Town for authorization. The Town must decide whether they would want to proceed with the project at this time. We will discuss with the PWTC before proceeding further.

23. **Lake Weed Control, Permitting, Application of Product (ARH# 11-90016): No Status change**
We were requested to provide a cost estimate and timeframe related to seeking approvals, permits, related tasks, etc. associated with applying product to control the weed growth in the Hammonton Lake. We have reviewed our files, made inquiries of the State, Pinelands Commission and a prior application related to the optimum timeframe for product application and the timeframe allotted to seek such approvals, bids, contracts, etc. It is felt that authorization to complete the permitting could start in January of 2014. Funds will need to be established in the 2014 municipal budget for completion of the required permits, filing fees, bid review, application costs and construction management. We will provide Council with this estimate so they can establish the funds in their 2014 budget.

SOLICITOR REPORT

Extend Pinto Lease

Motion by Councilperson Pullia, seconded by Councilperson Esposito, extend Pinto lease to December 20, 2013.

ROLL CALL

Councilpersons:
Bachalis - Yes
Carpo - Yes
Esposito - Yes
Furgione - Yes
Pullia - Yes
Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

Pulte

Rent Control Committee Hearing 12/5/13 @ 4:30 pm Council Chambers

Thru the Fence

Introduction Ordinance #031-2013 - Vacate Unnamed Roadway Intersecting with Commerce Way

Motion by Councilperson Pullia, seconded by Councilperson Rodio, the ordinance is taken up for first reading, passed first reading and given legal publication.

ROLL CALL

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

Introduction Ordinance #032-2013 - Vacate Roadway Hillman Avenue

Motion by Councilperson Pullia, seconded by Councilperson Furgione, the ordinance is taken up for first reading, passed first reading and given legal publication.

ROLL CALL

Councilpersons:

Bachalis - Yes

Carpo - Recused

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

PWM/BUSINESS ADMINISTRATOR REPORT

Natural Gas Savings - \$4500 annually

Thanksgiving Day Trash pickup will occur on Friday Nov 29 and Saturday Nov 30

Convenience Station Hours Fri 10-3 and Sat 10-4 (Bulky and Brush pickup will resume in January)

Chair Yoga at 1 pm on Dec 11 and 18 at Canoe Club

Lawn Sprinkler Evaluations 2014 (Councilman Bachalis advised on this matter)

TOWN CLERK REPORT

Thank You – Polling Place Owners and Volunteers who help with Election Process

APPROVE BILL LIST & PURCHASE ORDERS

Motion by Councilperson Bachalis, seconded by Councilperson Esposito, approve bill list and purchase orders for November 2013.

ROLL CALL

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

NEW BUSINESS-ORDINANCE INTRODUCTIONS

Introduction Ordinance #029-2013 Water Conservation Credit

Motion by Councilperson Bachalis, seconded by Councilperson Pullia, the ordinance is taken up for first reading, passed first reading and given legal publication.

A discussion of Mayor and Council was held concerning specifics of the Ordinance, funding sources and Sustainable Jersey Grant Application.

ROLL CALL

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

Introduction Ordinance #030-2013 Repealing Chapter 275-4(A, B, and C)

Ordinance #030-2013

AN ORDINANCE REPEALING CHAPTER 275-4(A, B, and C)
Of the Code of the Town of Hammonton
Entitled "Service and Maintenance Charges for Meters"

BE IT ORDAINED by the Mayor and Common Council of the Town of Hammonton, County of Atlantic, State of New Jersey that Chapter 275-4(A, B, and C) is repealed in its entirety.

BE IT FURTHER ORDAINED that, all ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

BE IT FURTHER ORDAINED that this ordinance shall take effect after final passage and publication according to law.

Motion by Councilperson Pullia, seconded by Councilperson Esposito, the ordinance is taken up for first reading, passed first reading and given legal publication.

A discussion of Mayor Council was held concerning the elimination of meter charges from water users bills while Hammonton is receiving alternate funding.

ROLL CALL

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

RESOLUTIONS

#R132-2013 Approve Community Development Block Grant

#R132-2013

RESOLUTION OF THE GOVERNING BODY OF TOWN OF HAMMONTON
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, The Town of Hammonton has opted to participate in the Atlantic County Community Development Block Grant (CDBG) Program for FY 2011 and 2012; and

WHEREAS, as a participant, the Town of Hammonton expects to be allocated \$74,917.86 for Fiscal Year(s) 2011 and 2012 for the project known as Street Reconstruction – Various Locations; and

WHEREAS, in order to be allocated CDBG funds, the Town of Hammonton must enter into an interlocal service agreement with the Atlantic County Improvement Authority, the administrator of the Atlantic County CBDG Entitlement Program,

NOW, THEREFORE, BE IT RESOLVED that agreement by and between the Atlantic County Improvement Authority and the Tow on of Hammonton which is attached hereto, is approved and the chief Elected Official and the Municipal Clerk are authorized to sign said agreement.

#R133-2013 Authorize Various Refunds

#R133-2013

A RESOLUTION OF THE MAYOR AND COUNCIL
OF THE TOWN OF HAMMONTON
AUTHORIZING VARIOUS REFUNDS

BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC AND STATE OF NEW JERSEY that the following refunds are authorized as approved by the respective Department Heads of the Town of Hammonton:

St. Mary of Mt. Carmel Parish	Posted Escrow	\$517.50
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#R134-2013 Approve Coop Cog Plan

#R 134 -2013
 A RESOLUTION ADOPTING
 THE TOWN OF HAMMONTON COOP COG PLAN

WHEREAS, in addition to other emergency preparation plans, municipalities are required to prepare for Continuity of Operations and Continuation of Government under a number of hazardous scenarios; and

WHEREAS, the Town of Hammonton Coop Cog Plan (which is attached hereto) was prepared by Individual Department Heads in review of their departments needs and priorities along with the assistance of the Town Clerk and the Business Administrator; and

WHEREAS, the Town of Hammonton Coop Cog Plan has been reviewed and approved by the Administration Committee of Council; and

WHEREAS, the Town of Hammonton Coop Cog Plan is not considered public information due to the sensitivity of continuation of government and risk factors involved in making the plan public.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY that the Town of Hammonton Coop Cog Plan is officially adopted.

BE IT FURTHER RESOLVED that the Emergency Management Coordinator, the Municipal Clerk and the Business Administrator are authorized to update or amend each departments individual plan annually or on an "as needed" basis.

#R135-2013 Awarding Various Specialized Service Contracts and Quotes

#R135 -2013

A RESOLUTION AWARDING VARIOUS
 SPECIALIZED SERVICE CONTRACTS AND QUOTES

WHEREAS, there exists a need for specialized services for the Town of Hammonton, New Jersey, on an annual basis as follows:

<u>Department</u>	<u>Service</u>	<u>Vendor</u>	<u>Not To Exceed Amount</u>
Dog Regulations	Animal Control Services	Animal Capture & Control	\$630.00 per month
Dog Regulations	Animal carcass removal under 75 lbs (excluding deer & livestock)	Animal Capture & Control	\$20.00 per pickup \$40.00 after hrs
Landfill-Highway-MunUtility-Airport	Lab Testing	QC Labs Inc.	\$60,000.00
Municipal Utility Dept.	Lab Testing	JR Henderson	\$40,000.00
Municipal Utility Dept.	Polymer Supply	Polydyne Inc.	\$22,000.00
Municipal Utility Dept.	VFD Repairs	EMF Control Services	\$19,000.00
Municipal Utility Dept.	Chlorine / Sulfuric	Univar	\$30,000.00

Municipal Utility Dept.	Klenphos & drip irrigation analysis	Klenzoid	\$60,000.00
Municipal Utility Dept.	Water Clocks	Rio Supply	\$120,000.00
Municipal Utility Dept.	WWTP Consultant	Kleinfelder E. (exc special proj)	Case by case basis
Municipal Utility Dept.	Lime	Helena Chemical	\$15,000.00
Municipal Utility Dept.	Instrumentation	Contech Assoc.	\$25,000.00
Municipal Utility Dept.	Dosimeters	Mirion Technologies	\$5,000.00
PW/MU Dept.	Uniform rent/cleaning	Schenk Textiles	\$8,000.00
Public Works Dept.	Auto parts & supplies	Val-U-Auto Parts	\$15,000.00

WHEREAS, funds are available under the above listed budget appropriations, and

WHEREAS, N.J.S.A. 19:44A-20 provides for an open and fair process through requests for proposals;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, ATLANTIC COUNTY, NEW JERSEY that the Town of Hammonton is hereby authorized and directed to enter into an agreement with above listed vendors for year 2013 and 2014 and

#R136-2013 Set Work Hours for Part-time Employees

#R136-2013

A RESOLUTION to authorize a change in the average number of hours of employment per week required for "full-time" status for participation in the State Health Benefits Program in accordance with N.J.S.A. 52:14-17.26 and N.J.S.A. 52:14-17.46.2.

BE IT RESOLVED:

1. The Town of Hammonton, County of Atlantic, Location #0045-00 and #0045-01, a participating employer in the State Health Benefits Program, hereby designates 30 hours per week (average) as the minimum requirements for full-time status in accordance with N.J.S.A. 52:14-17.26 and N.J.S.A. 52:14-17.46.2.
2. This amendment in the number of hours of employment required for State Health Benefits Program eligibility applies to all current and future employees of the Town of Hammonton.
3. This resolution shall take effect January 1, 2014.
4. The Clerk is authorized to amend employee handbook.

#R137-2013 Approve Amendments to Tax and Utility Accounts

#R137-2013

WHEREAS, Rosemarie Jacobs, Tax Collector, has approved and made amendments to utility and/or tax accounts as follows:

B&L	NAME	ADDRESS	AMOUNT	ACCT	REASON	PER
4903-15	Britt	33 Centennial	604.87	t,w,s	Tran from utility to Taxes	Rosie

WHEREAS, if any above referenced are not approved by Mayor and Council, a retraction will take place.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Hammonton that the Tax Collector's actions are approved.

#R138-2013 Authorize Resolution for Complete Streets

#R138-2013

WHEREAS, the term "Complete Streets" describes a comprehensive, integrated transportation network with infrastructure and design that allows safe and convenient travel along and across streets for all relevant users, including pedestrians, bicyclists, motor vehicle drivers, public transportation riders and drivers, drivers of agricultural vehicles, emergency vehicles, etc., and people of all ages and abilities, including children, youth, families, older adults, and individuals with disabilities;

WHEREAS, streets that are not designed to provide safe transport for all relevant users present a danger to pedestrians, bicyclists, and other transportation users, particularly children, older adults, and people with disabilities, and many of these related injuries and fatalities are preventable, and the severity of these dangers could readily be decreased by implementing Complete Streets approaches; and the Town of Hammonton wishes to ensure greater safety for those traveling its streets;

WHEREAS, the Federal Highway Administration has found that measurable improvements to pedestrian safety from incorporating Complete Streets principles and practices reduces the incidence of crashes by approximately 50%;

WHEREAS, the Town of Hammonton wishes to encourage walking, bicycling, and public transportation use as safe, convenient, environmentally friendly, and economical modes of transportation that promote health and independence for all people;

WHEREAS, the Town of Hammonton acknowledges the benefits and value for the public health and welfare of reducing vehicle miles traveled and increasing transportation by walking, bicycling, and public transportation in order to address a wide variety of challenges to our community;

WHEREAS, the Town of Hammonton recognizes that the careful planning and coordinated development of Complete Streets infrastructure offers long-term cost savings for taxpayers by reducing road construction, repair, and maintenance costs and expanding the tax base; improves public health and thereby lowers health care expenses; provides financial benefits to property owners, businesses, and investors through increased tourist revenue, business relocation, and property values; and decreases air and water pollution;

WHEREAS, alternatives to automobile travel should be integrated into all transportation planning in light of the fact that 25% of all car trips are to destinations within 1 mile of home, and 40% of all trips are two miles or less from home, and the Town of Hammonton wishes to encourage walking, bicycling, and public transportation use as safe, convenient, environmentally friendly, and economical modes of transportation that promote health and independence for all people;

WHEREAS, streets are a key public space, they shape the experience of residents of and visitors to the Town of Hammonton, they directly affect public health and welfare, and they provide the framework for current and future development;

WHEREAS, the Town of Hammonton recognizes the need to prepare well in advance for future transportation needs and street design in light of changing Town demographics;

WHEREAS, the Town of Hammonton wishes to build upon its existing policies that recognize the importance of addressing the transportation needs of pedestrians, bicyclists, and public transportation riders, such as its support for Safe Routes to School;

WHEREAS, the Town of Hammonton continues to encourage public participation in community decisions concerning street design and use to ensure that such decisions: (a) result in streets that meet the needs of all users, and (b) are responsive to needs of individuals and groups that traditionally are not incorporated in public infrastructure design;

WHEREAS, the Town of Hammonton therefore, in light of the foregoing benefits and considerations, wishes to initiate a Complete Streets program and desires that its streets form a comprehensive and integrated transportation network promoting safe, equitable, and convenient travel for all users while preserving flexibility, recognizing community context, and using the latest and best design guidelines and standards;

NOW, THEREFORE, LET IT BE RESOLVED that the Town of Hammonton hereby recognizes the importance of creating Complete Streets that enable safe travel by all relevant users, including pedestrians, bicyclists, passenger vehicles, public transportation riders and drivers, agricultural vehicles, emergency vehicles, freight, etc., and people of all ages and abilities, including children, youth, families, older adults, and individuals with disabilities.

BE IT FURTHER RESOLVED that all appropriate entities with the Town of Hammonton, including but not limited to the Department of Public Works, should make Complete Streets practices a routine part of everyday operations, should approach every transportation project and program as an opportunity to improve Town streets and the transportation network for all users, and should work in coordination with other departments, agencies, and jurisdictions to achieve Complete Streets.

BE IT FURTHER RESOLVED that the Town Business Administrator/Director of Public Works should evaluate how well the streets and transportation network of the Town of Hammonton are serving each category of users.

BE IT FURTHER RESOLVED that initial and ongoing training sessions in how to integrate, accommodate, and balance the needs of all users should be provided for all relevant Town staff as staff duties and budget allow, and evidence of training in and familiarity with Complete Streets principles and practice will be expected of all planners, civil and traffic engineers, project managers, plan reviewers, inspectors, and other personnel responsible for the design and construction of streets, bridges, and other portions of the transportation network for the Town of Hammonton.

BE IT FURTHER RESOLVED that the Town's Business Administrator should report back to the Council within one year of the date of passage of this resolution regarding: the steps taken to implement this Resolution; additional steps planned; and any desired actions that would need to be taken by Council to implement the steps taken or planned.

BE IT FURTHER RESOLVED that all future projects requiring any construction, reconstruction, retrofit, maintenance, alteration, or repair of streets, bridges, or other portions of the transportation network, as well as all planning and design studies, health impact assessments, environmental reviews, and other project reviews related to such projects requiring funding or approval by the Town of Hammonton, shall incorporate Complete Streets modifications in the planning, design, approval, and implementation processes therefor, including performance standards with measurable benchmarks reflecting the ability of users to travel in safety and comfort; and requirements to: (1) evaluate the effect of the proposed project on safe travel by all users, and (2) identify measures to mitigate any adverse impacts on such travel that are identified.

#R139-2013 Authorize Budget Transfers

After a discussion of the Solicitor, Business Administrator and Mayor and Council it was on motion by Councilperson Bachalis, seconded by Councilperson Rodio, resolutions 132-139 are adopted with amendment to #R135 Award of Specialized Services to eliminate the dollar amount on the award to Kleinfelder and replace it with the following wording: "on a case by case basis."

ROLL CALL

Councilpersons:

Bachalis - Yes

Carpo - Yes

Esposito - Yes

Furgione - Yes

Pullia - Yes

Rodio - Yes

Mayor DiDonato – Yes

Mayor DiDonato declared the motion carried.

PUBLIC HEARD

Mark Santora

Mr. Santora posed questions to Mayor and Council and the Solicitor concerning Pulte to which they responded.

Van Walsen

Mr. Walsen posed questions to Mayor and Council and the Solicitor concerning Pulte to which they responded.

MEETING ADJOURNED

Motion by Councilperson Esposito, seconded by Councilperson Carpo, the meeting is adjourned.
Motion carried.

April Boyer Maimone, Clerk