

Regular Meeting of Mayor and Council April 27, 2020  
Town Hall Council Chambers, 100 Central Avenue  
Executive Session 3:30 P.M.  
Public Session 4:00 P.M.

MEETING CALLED TO ORDER

ATTENDANCE ROLL CALL

Councilperson:

Furgione - Present

Giralo – Present

Gribbin - Present

Oliva- Present

Rodio- Present

Torrissi – Present

Mayor DiDonato - Present

PRESENT ALSO

Michael Malinsky, Town Solicitor

Bob Vettese, PWM

EXECUTIVE SESSION Resolution #045-2020

Motion by Council Person Rodio Second Oliva  
Enter into Executive Session

Motion by Council Person Giralo Second Oliva  
Close Executive Session

Roll Call

Councilperson:

Furgione - Yes

Giralo - Yes

Gribbin - Yes

Oliva – Yes

Rodio - Yes

Torrissi – Recues

Mayor DiDonato - Yes

RESUME REGULAR MEETING-ROLL CALL

Councilperson:

Furgione - Present

Giralo - Present

Gribbin - Present

Oliva- Present

Rodio- Present

Torrissi – Present

Mayor DiDonato - Present

PRESENT ALSO

Michael Malinsky, Town Solicitor

Robert Vettese, Public Works Manager

Mark Hermann of ARH, Town Engineer

PUBLIC NOTICE

Notice of this meeting has been posted and given to official newspapers. Due to the COVID 19 Virus this meeting will be held electronically by way of Zoom and Broadcasted live on our local cable channel 9. Each person who wishes to address Council will be allotted 5 minutes. Public may be heard by dialing 609-561-3040.

PLEDGE OF ALLEGIANCE

PUBLIC HEARD FOR AGENDA ACTION ITEMS

Dave Colofransom 22 Samantha Drive – Concerned about local stores not wearing face masks.

APPROVAL OF MINUTES

Executive Minutes March 30, 2020  
Council Minutes March 30, 2020

Motion by Council Person Gribbin Second Giraldo  
Minutes are approved

Roll Call

Councilperson:  
Furgione - Yes  
Giraldo - Yes  
Gribbin - Yes  
Oliva – Yes  
Rodio - Yes  
Torrissi – Yes  
Mayor DiDonato - Yes

Mayor DiDonato declares motion is carried

PRESENTATION

None

DISPENSE WITH REGULAR ORDER OF BUSINESS

**Public Hearing Ordinance #003-2020- Fixing Salary of Fire Sub-Code Official**

AN ORDINANCE FIXING THE SALARY OF THE FIRE SUB CODE OFFICIAL

BE IT ORDAINED BY MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON,  
COUNTY OF ATLANTIC, NEW JERSEY as follows:

Section 1. The Town of Hammonton has employed qualified personnel for purpose of handling the duties of the Fire Sub Code Official. Pursuant to a negotiated contract between the Fire Sub Code Official and the Town of Hammonton, the individual shall be paid pursuant to the contract. Minimums and maximum salaries as per contract are as follows:

	<u>MINIMUM</u>	<u>MAXIMUM</u>
Fire Sub Code Official	20,000.00	60,000.00

Section 2. The appropriate salary that will be covered under this contract shall be determined by the language contained in the aforementioned contract. No prior contract language or language contained in the prior salary ordinance shall be applicable for purposes of determining the salary level.

Section 3. The method of payment of the salaries to each employee shall be fixed by resolution by Mayor and Council.

Section 4. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

Section 5. This ordinance shall take effect after final passage and publication according to law and its provisions.

Motion by Council Person Gribbin Second Giraldo  
Ordinance 003-2020 is open for public hearing

Motion by Council Person Gribbin Second Giraldo  
Ordinance 003-2020 is adopted and approved for final publication

Roll Call

Councilperson:

Furgione - Yes

Giraldo - Yes

Gribbin - Yes

Oliva - Yes

Rodio - Yes

Torrissi - Yes

Mayor DiDonato - Yes

Mayor DiDonato declares motion is carried

**Appoint Municipal Conflict Engineer**

- Appoint Key Engineer's Inc as Conflict Engineer for the year 2020

Motion by Council Person Gribbin Second Torrissi  
Approve to appoint Key Engineer's as Conflict Engineer

Roll Call

Councilperson:

Furgione - Yes

Giraldo - Yes

Gribbin - Yes

Oliva - Yes

Rodio - Yes

Torrissi - Yes

Mayor DiDonato - Yes

Mayor DiDonato declares motion is carried

**Appoint Municipal Traffic Consultants**

- Appoint Adams, Rehmann and Heggan Associates for the year 2020

Motion by Council Person Gribbin Second Torrissi  
Approve to appoint ARH Engineer's as Traffic Consultant

Roll Call

Councilperson:

Furgione - Yes

Giraldo - Yes

Gribbin - Yes

Oliva - Yes

Rodio - Yes

Torrissi - Yes

Mayor DiDonato - Yes

Mayor DiDonato declares motion is carried

## COMMITTEE REPORTS

### Administration - Councilman Gribbin

- Reviewed Administration meeting agenda
- Update on the COVID19 Goodwill Committee that was held last week. Hotline number is 609-925-1166 and the website is [Help@hammonton.com](mailto:Help@hammonton.com)

### Business & Industry – Councilman Oliva

- Reviewed the COVID19 Economic Committee issues and announced the webinar that will occur on April 30<sup>th</sup>. Information can be found at Hammonton.com
- There was a 3<sup>rd</sup> Thursday held by the Hammonton Art Club this past Thursday
- Also thanked ARH for developing the campaign to send food to local doctors and Nurses for their hard work during this time.

### Quality of Life – Councilman Oliva

- Planning Board is planning on meeting in May date will be announced in near future
- Environmental Commission grant opportunity with Sustainable New Jersey

Motion by Council Person Oliva Second Giraldo

Enter into Sustainable New Jersey Challenge for Local Clean Energy Grant

### Roll Call

Councilperson:

Furgione - Yes

Giraldo - Yes

Gribbin - Yes

Oliva – Yes

Rodio - Yes

Torrissi – Yes

Mayor DiDonato - Yes

Mayor DiDonato declares motion is carried

### Education - Councilman Torrissi

- Update on School and the board meeting

### Public Works & Transportation - Councilman Rodio

- Gave update on the Trash Pickup and Bulky. Bulky is suspended until June and Trash collections are still ongoing.

### Law & Order - Mayor DiDonato

- Police Chief gave an update and spoke about keeping our social distance.
- Hamilton Mall is doing testing but you need to have an appointment
- You can find information at [AClink.org](http://AClink.org)

### Water & Sewer - Councilman Furgione

- Update on the Lincoln Street Well painting. Project is complete
- New Computer system install for Sewer department is underway

## ENGINEER REPORT –

### **Action Items:**

#### **1. Hammonton Bike Path Connector (ARH #11-40052):**

The revised plans have been resubmitted to the NJDOT for review. We have received no feedback of yet. NJDOT is working a modified schedule, where they work from home a few days a week, so we anticipate a longer review process.

We received verbal approval to complete the revisions to the construction plans. We submitted a proposal for \$7,500.00 to complete the work and bidding process.

**Action Requested:**

Formally authorize ARH proposal for \$7,500.00 to complete the revisions to the Bike Path construction documents.

Motion by Council Person Rodio Second Furgione  
Approval of PO for ARH in the Amount of \$7,500.00 for Bike Path

Roll Call

Councilperson:  
Furgione - Yes  
Giralo - Yes  
Gribbin - Yes  
Oliva – Yes  
Rodio - Yes  
Torrissi – Yes  
Mayor DiDonato - Yes

Mayor DiDonato declares motion is carried

SOLICITOR REPORT

Except bid from CTX Incorporation for the purchase of Kramer Beverage Block 1201, lots 1.01, 1.020 for \$260,000.00, Town of Hammonton is to retain rent payments form Cell Tower until CO is obtained.

Motion by Council Person Giralo Second Rodio  
Except Bid from CTX Inc regarding above.

Roll Call

Councilperson:  
Furgione - Yes  
Giralo - Yes  
Gribbin - Yes  
Oliva – Yes  
Rodio - Yes  
Torrissi – Yes  
Mayor DiDonato - Yes

Mayor DiDonato declares motion is carried

PWM REPORT

Water Tank Painting

There was some additional work completed by MBA during the tank painting and repair process above the original work scope. MBA has provided a breakdown of those services for the PWTC review and approval.

Action requested: Approval of the extra work completed by the MBA as detailed in their 3/30/2020 letter totaling \$9,425.00.

Motion by Council Person Furgione Second Rodio  
Approval of Additional Work Water Tank Painting \$9,425.00

Roll Call

Councilperson:  
Furgione - Yes  
Giralo - Yes

Gribbin - Yes  
Oliva – Yes  
Rodio - Yes  
Torrissi – Yes  
Mayor DiDonato - Yes

Mayor DiDonato declares motion is carried

### Airport Fire Suppression System

The Fire Suppression contractor has completed the pipe installation inside the hanger building area and pump room.

The steel contractor has completed the replacement framing for the new door location on the 2<sup>nd</sup> floor.

Master Wire has installed a new four (4) wide man gate within the eight (8) foot high fence along Academy Drive to allow the Fire Department a direct line for access to the hook-up on the fire suppression building.

The Town Fire Subcode Official has requested that additional electrical work be completed for the fire alarm/warning system within both floors of the occupied building in order to comply with the State Fire Subcode Regulations for Commercial Buildings with a Fire Suppression System. The Delgado Electric proposal totaling \$3900 was reviewed with the Airport Committee and the PWTC and is recommended for approval by Council.

Action requested: Approval of the Delgado Electric proposal revised dated 4/14/2020 as amended to total \$3900 and issue of a purchase order for said work.

Motion by Council Person Rodio Second Furgione  
Approval of PO to Delgado Electric \$3,900.00 State Police Hangar

### Roll Call

Councilperson:  
Furgione - Yes  
Giralo - Yes  
Gribbin - Yes  
Oliva – Yes  
Rodio - Yes  
Torrissi – Yes  
Mayor DiDonato - Yes

Mayor DiDonato declares motion is carried

### 2020 NJDOT Funding Application

The NJDOT has notified the Town the funding applications for this year are due by July 1, 2020. Requests for the following categories are being requested for submission in SAGE:

- Municipal Aid (roadways)
- Bikeways
- Safe Street to Transit

We will discuss possible projects with the applicable committee chairperson and Scott Rivera and seek a proposal from ARH to prepare the applications as directed. The Town could assist ARH with the applications in order to save money where possible.

### Storm and Sanitary Sewer Pipe Video

At the last Council meeting an award for recommendation was made to MD& VP Inc. of Newfield, NJ pipe cleaning and video services subject to discussion of funding availability with the MUD Committee Chairperson and Business Administrator. The Town needs to complete this work in order to progress on the 2020 Road Program.

#### NJ I-Bank Financing Program

We attended a meeting in Egg Harbor Township related to the NJ Transportation I-Bank Program along with a webinar for the I-Bank program related to Water and Sanitary projects. The programs are centered on the provisions of low interest loans for eligible projects. The loans are based on a blend of 50% - 0% interest and 50% Federal Treasurer Rates. We will be discussing possible projects with the PWTC as authorized by Council to submit an application/information to the I-Bank, to determine eligibility. The I-Bank also requested that the Town update the status of projects that previously appeared in their program for funding consideration. Some of which were completed in full or a portion thereof.

#### Hammonton Lake Park (Small Cities CDBG grant)

The State will be providing an agreement for the Town to review and execute related to the \$400,000 CDBG Grant. This agreement must be reviewed, signed and bonding established before the start of any work.

#### NJDOT Bike Path/Pedestrian Assistance Grant

The Town has received notice that they are eligible to receive a grant from the NJDOT relating to planning assistance for Bicycles and Pedestrian paths within the Town. We had a virtual meeting with the NJDOT, their approved project consultant and appropriate Town representatives on Tuesday, 4/21/2020. We will keep Council informed of further progress.

#### Safe Routes to Schools, Sooy Elementary School

The Design Consultant will be providing a breakdown of their project tasks and cost proposal for the NJDOT and Town to review, negotiate, and once satisfied enter into an agreement for their services. Funds to complete this work once agreed upon must be established by the Town.

#### 2019 Road Program

The roadway to be resurfaced with micro surfacing Golden Eagle Drive will be reviewed with the contractor and the PWTC to seek a date for completion of that work.

#### Dog Park Drainage

We will be reviewing the scope of work and costs with Scott Rivera and the PWTC in the near future.

#### Columbia Road, Co. Rt. 693, Cedar Branch Stream Bridge Deck

We were notified by the County that they will be completing bridge deck repairs at the above noted location. The work will start later this summer after blueberry season is over and take two (2) weeks to complete. Detours related to the work will be posted in advance of the work being completed.

#### Other items

- Bulky Waste and Brush Pickup will be suspended until further notice due to the COVID19 Virus.
- If the normal trash pickup falls on a holiday, pickup will occur on the next available weekday. Please check the Town's website for further information and any updates.

TOWN CLERK REPORT

- 1) Approval to Hire Orlando Medina F/T Truck Driver in the Public Works Dept, single benefits, 40 hours per week yearly Salary of \$29,183.00 effective May 1, 2020, contingent upon civil service rules and regulations
- 2) Approval to hire Catherine Andreini F/T Account Clerk in the Tax Collectors office. Effective May 1, 2020. 32.5 hours per week with a yearly Salary of \$24,900.00, single benefits. Contingent upon Civil Service rules and regulations
- 3) Accept the voluntary resignation of David Kline from his position as Laborer in the Public Works Department effective April 3, 2020.
- 4) Approval to Advertise for a part time Account Clerk for the Tax Collectors Office. 19.5 to 26 hours per week, no benefits rate of \$14.50 per hour.
- 5) Accept the retirement of Mark A. Santora from his position as Corporal in the Police Department effective July 1, 2020.

Motion by Council Person Gribbin Second Torrissi  
Items 1 to 5 are approved

Roll Call

Councilperson:

Furgione - Yes

Giralo - Yes

Gribbin - Yes

Oliva – Yes

Rodio - Yes

Torrissi - Yes

Mayor DiDonato - Yes

Mayor DiDonato declares motion is carried

APPROVE BILL LIST & PURCHASE ORDERS

Motion by Council Person Gribbin Second Torrissi  
Bill List is approved

Roll Call

Councilperson:

Furgione - Yes

Giralo - Yes

Gribbin - Yes

Oliva – Yes

Rodio - Yes

Torrissi - Yes

Mayor DiDonato - Yes

Mayor DiDonato declares motion is carried

NEW BUSINESS

ORDINANCES FOR INTRODUCTION



RESOLUTIONS

**RESOLUTION #046-2020- AUTHORIZING RELEASE OF JIF SURPLUS**

**RESOLUTION AUTHORIZING THE RELEASE OF \$423,296.02 IN SURPLUS FROM THE TOWN OF HAMMONTON'S SHARE OF THE AGGREGATE EXCESS LOSS CONTINGENCY FUND**

WHEREAS, the Atlantic County Municipal Joint Insurance Fund (hereafter referred to as the FUND) has been organized pursuant to N.J.S.A. 40A:10-36 et. seq.; and

WHEREAS, the FUND is duly constituted as a Municipal Self Insurance Fund to provide insurance coverage to its member municipalities; and

WHEREAS, the FUND has established an Aggregate Excess Loss Contingency Fund pursuant to NJAC 11:15-2.23; and

WHEREAS, in accordance with NJAC 11:15-2.21, the FUND is authorized to release surplus from its Closed Years Fund upon approval from the Department of Banking & Insurance & Department of Community Affairs; and

WHEREAS, should the FUND authorize the Release of Surplus from it Closed Years Fund, each member receiving a share of the surplus has the option of using the surplus as an offset against their next assessment billing, receiving the surplus as a direct payment, or placing a portion of their surplus in the FUND's Aggregate Excess Loss Contingency Fund; and

WHEREAS, several members, including the Town of Hammonton, have placed a portion of their Surplus from amounts released in prior years, into the Aggregate Excess Loss Contingency Fund; and

WHEREAS, based upon the un-audited balance as of March 31, 2020 Financial Review, the Town of Hammonton had an accumulated balance of approximately \$423,296.02 in the Aggregate Excess Loss Contingency Fund; and

WHEREAS, the Fund Commissioner from the Town of Hammonton has sent a written request to the Fund Administrator's office asking that \$423,296.02, of their available balance be released from the Aggregate Excess Loss Contingency Fund;

NOW THEREFORE BE IT RESOLVED, by the Town of the Hammonton that the Fund Treasurer is hereby authorized to release \$423,296.02 from the Town of Hammonton's balance in the Aggregate Excess Loss Contingency Fund in the form of a lump sum payment for the 2020 Fund year to the Town of Hammonton.

**Resolution #048-2020- Authorize National Night Out**

**AUTHORIZE NATIONAL NIGHT OUT EVENT & FIREWORKS DISPLAY**

WHEREAS, October 9th (October 10<sup>th</sup> rain date) is the scheduled date for the National Night Out Event in the Town of Hammonton; and

WHEREAS, this year's event will include fireworks display to be held at Hammonton High School located on Old Forks Road in Hammonton;

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, that the National Night Out Event and Fireworks Display is authorized along with assistance from Hammonton Police Department and other town departments as deemed necessary; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are authorized to sign Atlantic County License Agreement and any other paperwork that is necessary for this event; and

BE IT FURTHER RESOLVED approval is contingent upon the filing of the necessary certificate of insurance with the Municipal Clerk.

**Resolution # 049-2020- Authorize Recycling Professional and Grant Application**

RESOLUTION NAMING  
CERTIFIED RECYCLING PROFESSIONAL,  
AND AUTHORIZING GRANT APPLICATION  
FOR RECYCLING TONNAGE GRANT FOR YEAR 2019

*WHEREAS,* The Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

*WHEREAS,* It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

*WHEREAS,* The New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

*WHEREAS,* The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

*WHEREAS,* A resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of the municipality to recycling and to indicate the assent of the Town of Hammonton to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

*WHEREAS,* Scott Rivera Certified Recycling Professionals, is herein designated as the individual authorized to ensure that the application is properly completed and timely filed.

*NOW, THEREFORE BE IT RESOLVED* by the Mayor and Common Council of the Town of Hammonton in the County of Atlantic and State of New Jersey that the Town of Hammonton hereby endorses this submission of the Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection and therefore designates Scott Rivera Certified Recycling Professional, to ensure that the application is properly filed; and

*BE IT FURTHER RESOLVED* that the monies received from the Recycling Tonnage Grant be deposited in a dedicated Recycling Trust Fund to be used solely for the purpose of recycling; and

*BE IT FURTHER RESOLVED* that the Mayor, Town Clerk, Scott Rivera Certified Recycling Professional, are hereby authorized to execute any and all documents in furtherance of this Resolution

**Resolution #050-2020- Acceptance of the Officially Approved NPP Final Strategic Plan**

Resolution Adopting the Neighborhood Preservation Program Final Strategic Plan  
*WHEREAS,* in 2019 the Town of Hammonton applied for and was awarded a \$125,000 Neighborhood Preservation Program (NPP) grant from the NJ Dept. of Community Affairs (NJDCOA) for the 1<sup>st</sup> year of a grant that may be extended for up to a total of five years for improvements to the Downtown Hammonton target area; and

WHEREAS, the purpose of the grant is to design and implement a wide range of initiatives to continue to create a favorable climate for investment and to improve the quality of life for the residents, businesses and visitors of this neighborhood; and

WHEREAS, as a condition of the grant, the NJDCA requires that a Final Strategic Plan be prepared this delineates the activities of the NPP program and describes the manner in which the grant funds will be expended; and

WHEREAS, said Final Plan has been completed pursuant with the required community input and other related State mandates;

NOW, THEREFORE BE IT RESOLVED THAT the Mayor and Town Council of the Town of Hammonton does hereby approve the Downtown Hammonton Final Strategic Plan and budget and authorizes submission of said Plan to the NJDCA; and

BE IT FURTHER RESOLVED that the Town of Hammonton is hereby authorized to expend funds in accordance with said Plan upon Plan approval by the NJDCA.

Motion by Council Person Gribbin Second Giraldo  
**Approval of Resolutions #46, 48 to 50.**

Roll Call

Councilperson:

Furgione - Yes

Giraldo - Yes

Gribbin - Yes

Oliva- Yes

Rodio - Yes

Torrissi - Yes

Mayor DiDonato - Yes

Mayor DiDonato declares motion is carried

**Resolution # 047-2020 – Conflict Liquor License**

County of Atlantic

Resolution Authorizing NJ ABC to Renew Conflict Liquor License

WHEREAS, the following liquor license holders have applied for renewal of July 1, 2020 to June 30, 2020 Plenary Retail Consumption Licenses:

<b>License #</b>	<b>License Name</b>	<b>License Holder</b>	<b>Location</b>
0113 33 006	DiDonato's Bowling Center	Stephen DiDonato	1151 WHP

WHEREAS, the applicant is a member of the governing body of the Town of Hammonton, which also acts as the ABC issuing authority, the subject license is a "conflict" license. Accordingly, said renewal application will be forwarded to the Director of the Division of Alcoholic Beverage Control for consideration pursuant to N.J.S.A. 33:1-20 and N.J.A.C. 13:2-4.1; and

WHEREAS, N.J.A.C. 13:2-4.6 requires the issuing authority to submit to the Director a certified Resolution setting forth that the issuing authority has no objection to the renewal of the subject license and consents thereto, and, furthermore, is not aware of any circumstances or provisions of law or local ordinance which would prohibit the renewal of the subject licenses.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Town of Hammonton, County of Atlantic and State of New Jersey that the Governing Body has no objection to the renewal of Plenary Retail Consumption License and consents thereto, and, furthermore, is not aware of any circumstances or provisions of law or local ordinance which would prohibit the renewal of the subject licenses.

Motion by Council Person Giraldo Second Oliva  
**Approval of Resolutions #47.**

Roll Call

Councilperson:

Furgione - Yes

Giraldo - Yes

Oliva- Yes

Rodio - Yes

Torrissi - Yes

Mayor DiDonato – Recused

Deputy Mayor Gribbin - Yes

Deputy Mayor Gribbin declares motion is carried

PUBLIC HEARD

**Dan Bachalis 115 Bachelor Lane** - thanked the council for the Sustainable New Jersey approval. He also talked about making donations to the food bank here in Town

**Councilperson Gribbin** – Food bank is open on Tuesday and Thursdays and the number to contact them is 609-412-4604.

**Carol Norcross 460 11<sup>th</sup> Street**- Had a question about the Homesteaded property rebate

MEETING ADJOURNED

Motion by Council Person Giraldo Second Oliva