

HAMMONTON ENVIRONMENTAL COMMISSION

Application for Tree Removal Permit

Please review and complete both sides of this application. Application are to be delivered to the Environmental Commission on the Third Floor of Town Hall at 100 Central Ave, between 9AM – 4PM Monday – Friday. Incomplete Applications will be returned.

Date of Application: ____/____/____ Applicant Name: _____

Mailing Address: _____

Phone Number: (____) ____ - ____ Email: _____

Street Address of Trees Considered for Removal: _____

Block #: _____ Lot #: _____

Number of Trees to be Removed: _____ Number of Replacement Trees to be Planted: _____

Reason for Removal: _____

*If removal request is an emergency, please contact the Environmental Commission at 609-567-4300 x352. Voicemail is monitored regularly.

** TREES TO BE REMOVED MUST BE FLAGGED (Marked with colored tape or ribbon)

In the space below please show: 1) Outline of the property; 2) Location(s) of Wooded Areas; 3) Trees to be removed.

If this application is for removal of trees on a vacant lot, the applicant must also provide:

- 1) Area of entire lot: _____
- 2) Locations of all existing trees greater than 15" in diameter, 63" in circumference measured at 4½ feet above the ground, labeled as to size, species and condition
- 3) Location map showing surrounding properties and wooded areas
- 4) Grading Plans
- 5) Wetland Boundaries

Summary of Tree Preservation and Maintenance Ordinance

(Hammonton Municipal Code, Chapter 267, Article II, §267-7 through §267-18)

This ordinance regulates the removal of trees in each of four categories: Street Trees, Town Trees, Trees on Developed Lots, and Trees on Undeveloped Lots.

Street Trees

Trees located between the Curb and sidewalk adjacent to a Municipal, County or State roadway. A permit is required to trim or remove these trees. Town Trees

Town Trees

Trees located on property owned by, or otherwise under the exclusive jurisdiction of the Town of Hammonton.

Trees on Developed Lots

Any lot assessed for an improvement (other than a billboard) is considered a developed lot. On such lots a permit is required to remove any tree larger than 20 inches in diameter measured 4½ feet above the ground, or any 10 or more trees larger than 7 inches in diameter measured 4½ feet above the ground, calculated on a per acre basis,

Trees on Undeveloped Lots

A permit is required to remove any tree. Applications must be delivered to the Environmental Commission 7 days prior to their next meeting (the second Wednesday of every month).

Penalties

The penalties for violations may include any combination of the following: Fines up to \$1,000, a period of community service not to exceed 30 hours and the replacement of one-half the total caliper (diameter) of the trees improperly removed. Each day trees are removed and each tree having a diameter greater than 20 inches shall be considered a separate offense.

Fees

- Street trees and trees on developed lots: No fee is required unless the applicant requests the services of a Certified Tree Expert provided by the Town. The fee for providing a Certified Tree Expert will be \$50.00
- Minor Development of one single family residence requiring the removal of fewer than 10 (ten) trees: \$25.00
- Minor subdivision of two (2) or more single-family residences or a minor site plan development requiring the removal of trees - \$150.00 plus escrow
- Any major subdivision or major site plan requiring the removal of trees - \$500.00 plus escrow fees.

Applications

Applications must be completed and submitted to the Environmental Commission on the Third Floor of Town Hall, 100 Central Ave, at least 7 days prior to the Commission's meeting, which is on the 2nd Wednesday of the month. The Chair of the Environmental Commission (or his designee) may determine whether the application should be approved or referred to the entire commission. Applicants will be notified of the decision within 7 business days of the Environmental Commission meeting.

Applicant Certification

I certify that I am the owner of the referenced property and that the statements on both sides of this form are truthful to the best of my knowledge. My signature acknowledges that members of the Environmental Commission are permitted access to the property during daylight hours only in order to review the trees in question. Commissioners will have Town of Hammonton identification.

I further certify that should I engage in the activities regulated by this ordinance prior to receiving a notice of approval from the Environmental Commission I will be subject to the penalties outlined above.

Signature of Applicant

Approved Approved with Conditions Disapproved Violation Date: ___/___/___